



SOCIETY OF PLASTICS ENGINEERS



SOCIETY OF PLASTICS ENGINEERS
COLOR & APPEARANCE DIVISION
Board of Directors Summer Board Meeting Minutes

Table with 2 columns: Field (Date, Location) and Value (August 5, 2015 Board of Director's Meeting, Hilton City Center - Milwaukee Wisconsin)

Attendance

Present:

Absent:

Table with 3 columns: Present list, Absent list, and Guest (Kathy Schacht - SPE)

Upcoming Board Meetings:
Location: The Westin Indianapolis, IN
Date: October 7, 2015 8:00 am

Society of Plastics Engineers - Color and Appearance Division

Hilton Milwaukee City Center
509 W. Wisconsin Ave.
Milwaukee, WI 53203
Wright Conference Room 4th Floor

Breakfast will be served at 7:15 to 8:45 AM

Comments:

- *The meeting begins at 08:00 AM in the Wright A & B Conference Room 4th floor. We are booked through 5:00PM.*
- *Lunch will be adjusted to meet our schedule. Currently it is scheduled for 11:30 am – 1:00 PM*
- *If any changes are needed in the agenda, please contact Jeff Drusda.*

Meeting Courtesy – Please give speakers the same courtesy you would expect.

- **No sidebar conversations when others are speaking to the group.**
- **Cell phones on vibrate or silent.**
- **Laptops / Notebooks allowed for note taking**

No E-Messages via any electronic devices unless relevant to the topic being discussed.

BOARD OF DIRECTORS MEETING

- Welcome, Introductions, Opening Remarks, Announcements – Jeff
- SPE Anti-Trust Statement – Jeff
- Secretary's report – Cheryl
- Treasurer's Report- B. Mulholland
- Councilor's report – S. Davis

Committee Reports:

- Technical Program
 - ANTEC Technical Program Committee –Austin
 - ANTEC 2015 (Orlando) – Bruce M. (Recap)
 - ANTEC 2016 (Indianapolis) – Tom Chirayl, May 23-25
 - ANTEC 2017 (Anaheim) – Jim Figaniak
- RETEC Technical Program Committee – Jim
 - RETEC 2015 (Indianapolis) – Scott/Betty
 - RETEC 2016 (Jacksonville) – Scott Aumann, Sawgrass Marriott Florida
 - RETEC 2017 (Milwaukee) – Bruce
 - RETEC 2018
- Communications – Tracy (Ann)
 - Website/Internet – Tracy (Ann)
 - Newsletter – Pete (Jeff)
 - Social media - Ann
- Education/Technical Resource – Steve
 - Book Volume 2 – Bruce
 - Endowment – George
- Awards – Tom (Jim)
 - HSM / Fellow / OA - Tom

SPE BOD Meeting Summer – Aug 05, 2015

- Pinnacle Award – Cheryl
- Communications Excellence Award – Brenda

- Membership - Jack
 - Public Interest – Betty

- International - Brian

- Color Advisory Group – Jack

Old Business – All

Action Items – All

New Business – All

Next Meeting – RETEC Indianapolis 2015

MINUTES of the August 05, 2015 CAD Summer BOD MEETING

Welcoming & Opening Remarks – Jeff Drusda

Jeff welcomed the group

SPE Anti-Trust Statement – Jeff Drusda

The Anti-Trust statement was read by Jeff to all BOD Members:

**The meeting referenced above will be governed by the Anti-Trust Act Statement listed as follows: SOCIETY OF PLASTICS ENGINEERS
ANTITRUST GUIDELINES**

It is an SPE Policy that there can be:

- 1. No discussion among members which attempts to arrive at any agreement regarding prices, terms or conditions of sale, distribution, volume, territories, or customers;**
- 2. No activity or communication which might be construed as an attempt to prevent any person or business entity from gaining access to any market or customer for goods or services or any business entity from obtaining services or a supply of goods;**
- 3. No activity or communication, which might be construed as an agreement to refrain from purchasing or using any materials, equipment, services or supplies of or from any supplier; or any other activity which violates antitrust or other applicable laws aimed at preventing unfair competition.**

Secretary's report – C. Treat

Cheryl asked if anyone had any revisions to the March 24, 2015 ANTEC BOD meeting minutes, Revisions noted. A motion was made by Earl Balthazar to approve the minutes and a second provided by Jim Figaniak (all approved). The mailing list and committee membership lists were circulated for corrections.

Treasurer's report – B. Mulholland

Bruce circulated the Treasurer's report dated June 30, 2015, reviewed expenses and income with the group. (Appendix A). Bruce then reviewed the Annual Financial Report for the period beginning July 1, 2014 to June 30, 2015 expenses and income (Appendix B).

A motion was made by Austin to approve the Treasurers report and Annual Financial Report seconded by Alan Bodi (all approved). Members of the Audit Committee will now need to review these reports and sign off as reviewed and approved.

Councilor's report – Bruce Mulholland

Council Report on the ANTEC 2015 Council Meetings

No Council Meeting since the ANTEC 2015 Council Meetings held on March 22, 2015, in Orlando, FL.

Bruce discussed with the CAD Board that the SPE Council is reviewing the Awards Process. This process is just a check list to complete when applying for any SPE Award.

Kathy clarified that the check list is to help groups complete all the proper requirements needed. All groups that have all the requirements completed wins the award. Kathy did not have any information if this process will change in the future.

CAD has completed and won the Pinical Award for the last 20 years.

Next Council meeting: October 10-11, Pittsburgh, PA

Committee Reports – Jim Figaniak

RETEC 2015 Indianapolis Oct 5-6, 2015 - Scott H. / Betty

- Moving registration deadline to September 4, 2015
- Organizing Technical Program
 - Jack has 14 papers committed
 - 9 papers have been reviewed and comments returned to authors.
- A virtual presentation will be given.
- Doreen to handle TRENDS panel discussion
- Looking for more presentations for “New Technology Forum”
- ISCC will send membership list to Betty and Scott.
- ISCC would like 10 to 15 minutes at awards lunch to present awards.

Motion made by Scott H – Extend SPE member rate to ISCC for 2015 RETEC.

Earl B approved the motion, it was seconded by Brenda M. All voted, motion passed.

RETEC 2016 - Jacksonville Florida Sep 12-13, 2016 - Scott A / Mark T. - Sawgrass Marriott

- Group shuttle from Airport to hotel is being investigated and reviewed.
- More Sponsorship opportunities available.
- Hotel room block has been reserved for dates Sept 9 thru Sept 14
- Scott and Mark working on the logo and tag line, any suggestions appreciated.

RETEC 2017 – Milwaukee – Bruce Mulholland

- Considering the third week of September 2017

Motion made by Bruce M. to hold 2017 RETEC in Milwaukee

Approved by Sandy D, seconded by Earl B, (members approved with one opposed)

Discussion to increase the conference fee structures was started no decision, board members to consider for discussion at next meeting.

RETEC 2018 – TBD

- **Technical Program**

- ANTEC Technical Program Committee – Austin Reid
 - ANTEC 2016 – (Indianapolis)
 - May 23-25
 - Technical Program Chairs are Tom Chirayil and Brian West
 - Two papers have committed
 - Jack may do a paper on color equations’.
 - ANTEC 2017 –(Anaheim, CA)
 - May 2017
 - Technical Program Chairs are Pete Zillitto and Jim Figaniak
 - ANTEC 2018 – (Orlando Florida)
 - Technical Program Chairs are Doreen and Ann S.

Technical Review Committee – Jeff Drusda for Jim Rediske

Retec 2015 - As of July 8th, we have 9 papers submitted for review and many have been completed and returned to the authors.

The quality of the papers have improved in technical rigor as compared to past years.

If you are a reviewer please review and make your comments in a more timely response.

This group could use a few more reviews – Please volunteer, see Jim.

Communications Committee – Tracy /Ann

Website Relaunch.

<http://dev9.wptrainingcourses.com/>

Wordpress Learning Center continues to build templates/pages on the dev site. It is about 60% complete and we are currently working on the events page functionality.

WPLC has assigned developer Frank Madison to work on it. The next sections to be developed are scholarship and election management.

When we go live, WPLC has several web-ex based training available that a few people should participate in.

In the meantime, the current site remains active and Jeremy Hodge continues to update. We had the site go down and lost all images and attachments. We were able to restore about 80% of it. Some cost may be incurred for Jeremy's continued support.

ARCHIVE DVD Next Update:

Subcommittee: Tracy Phillips, Sharon Ehr --Updating the archive DVD is on hold while we focus on the website redesign and launch.

Solutions/alternatives may become apparent as we work more with WPLC.

SOCIAL MEDIA COMMUNICATION CHANNELS:

LinkedIn - currently, CAD has 1000 members, up 10 since March.

SPE BOD Meeting Summer – Aug 05, 2015

Communications Committee- continued

SPECAD RETEC 2015 link was posted by Tracy Phillips.

Twitter - has 122 followers, up 6 since March 2015.

Facebook -There are 54 followers of the SPE CAD page, up 2 from March 2015.

SPE Event App:

There is a new app based on ETouch being developed at iSPE (Scott Murdock). CAD RETEC 2015 is slated to be set up in it when it launches.

Communications Plan:

Jeff Drusda sends out monthly reminders of upcoming action items in the plan.

Newsletter - A CADNEWS issue was published in March in time for ANTEC. Confirm a (R).

We plan to publish 3 issues in 2015. The 2nd one will be a print and eversion.

The CAD NEWS needs to be trademarked and it will cost us \$100.

The Chain:

Ann Smeltzer to connect with Kathy Schacht at SPE about using The Chain for board member communications.

Communications Excellence Award:

Brenda Mullins will be leading the team to complete and submit the 2015 Communications Excellence award application. Due date is on hold as SPE is re-evaluating the awards programs.

Have a Colorful Day . . .

Tracy

Education Committee – Open for new chair person

- The Education Committee needs a chair person.
 - All interested persons should see Jeff.
- Jeff to send e-mail to Education committee members to see if someone will be chair person.
- Betty agreed to finish the specification and testing training presentation.

Endowment Committee – Jeff Drusda for G. Rangos

Update on the Scholarship Awards for 2015 – 2016 Academic Year

Scholarship applications were reviewed by Ann S, Tom R, and George R. Fifteen scholarship applications were received and reviewed. Each application was evaluated and scored independently by each reviewer and then the scores were aggregated in two conference calls. All applicants received some award but only one (full) \$4,000 scholarship was awarded. The other ranged in value from \$500 to \$3000. A total of \$33,000 of the authorized \$36,000 was awarded.

In alphabetical order.

SPE BOD Meeting Summer – Aug 05, 2015

Endowment Committee - continued

Gregory Aumann – University of Florida – mechanical engineering
Benjamin Blandford – Baylor University – mechanical engineering
Ian Donaldson – University of Mount Union – accounting
William Drash – University of Toledo – chemical engineering
Samuel Foster – University of Akron – chemical engineering
Nathan Grinwis – Muskegon Community College – chemical engineering
Christopher Isaac – Kettering University – mechanical engineering
Sean Lemmons – Northern Kentucky University – business
Peng Li – Texas A&M – materials science and engineering
*Dominic Milano – Michigan State – chemistry – Gary Beebe memorial award
Christopher Mullins – University of Southern Mississippi – biochemistry
Katherine Przybylski – Bowling Green State University – business
Kyle Schipper – Lehigh University – chemical engineering
Dante Smith – University of Cincinnati – chemical engineering
Jamie Tyler – Kent State University – Interior design

I would like to thank fellow reviewers Ann and Tom for their commitment to the review process and Bruce Mulholland, who each year scurries to disburse the funds in a timely fashion.

George Rangos

Awards Committee – Tom Rachal

Tom has received from Roger his application for Fellow of the Society Award. Two members to write a letter of recommendation – Tom Chirayil and Austin Reid will complete the letters and get them to Tom for submission. October 16, 2015 is the deadline for submission.

Still working on obtaining additional information from Aram for nomination as HSM.

RETEC 2014 Best Paper Award – Tom R and Jim F. to review information. They will determine best paper for the award.

Jack Ladson and Tom Chirayil are the only two members that have volunteered to help grade papers for RETEC 2015. Please contact Tom. We need more graders.

The Terry Golding Award Nomination went to Earl Baltizar, Congratulations to Earl.

Membership Committee - Jeff Drusda for Jack Larson

812 Color and Appearance (CAD) Members
SPE Membership is at 15,541

International Committee – B. West

Presentation - The Spanish version was updated and the French version was completed in 2014. Able to give a Portuguese prototype presentation to a mixed audience of South American Spanish and Portuguese speakers. This was just a literal translation of the Spanish to Portuguese where needed.

Old Business – All

- Gathering of information for Book Volume II by B. Charvat, Bruce Mulholland to contact the family.
- Jack to generate an Expired Membership list and have the board review the list.

New Business – All

- Mentors for the new CAD Board members where assigned.
 - For Mike Willis the mentor is Scott Heitzman
 - For Alex Propasio the mentor is Mark Tyler
 - For Bruce Clatworthy the mentor is Jeff Drusda

Please work closely with these new members to make sure they are aware of our meetings.

- The BOD needs a legal form for Copy right Protection; this form is for posting pictures to Dr. Steve Goldstein's latest presentation before it is placed in the tool Box.
- Dr. Steve Goldstein
 - Add a memorial for Steve Goldstein at the Awards Luncheon during RETEC 2015.
 - Add a memorial for Steve Goldstein in the Newsletter
 - Invite Dr. Steve's wife to the RETEC and Awards Luncheon
 - Discussion with Dr. Steve's family requesting approval to name scholarship the Dr. Steve Goldstein Memorial Scholarship.

A motion to adjourn the meeting was made by Austin Reid with Tracy Phillips providing the second. All approved and the meeting ended.

Minutes respectfully submitted,

Cheryl Treat
Secretary, CAD BOD

Action Item List

From August 5, 2015 Meeting	Assigned to	Due	Status
Education Committee chair replacement	J. Drusda	RETEC 2015	Open
From March 24, 2015 Meeting	Assigned to	Due	Status
Provide Expired Membership list to Board Members	J. Ladson	Fall 2015	Open
Review list from the Color Advisory Committee and decide what should be recorded	All Board Members	Fall 2015	Open
Translate Specifications and Test Methods Presentation	B. West	Winter 2015	Open
Legal Document for Copy Right Protection	B. Mulholland	Fall 2015	Open
From September 2014 Meeting	Assigned to	Due	Status
Process for reviewing and collecting papers	J. Figaniak and committee chairs	Summer 2015	Open
Contact Bob Charvet's family to gather any information about plastics book	B. Mulholland	Summer 2015	Open
From Spring 2014 Meeting	Assigned to	Due	Status
Tom and Scott Aumann will coordinate HSM application process with Aram Terzian	T. Rachal	Summer 2016	Open
From Summer 2013 Meeting	Assigned to	Due	Status
Develop detailed proposal for online archiving	Archive Subcommittee	Fall 2014	Hold

APPENDIX A Treasure's Report

Color and Appearance / SPE
Treasurer's Report
March 31, 2015

TOTAL BEGINNING BALANCE as of 12/31/14 \$ 137,558.09

Deposits:

Source	Type	Amount
FifthThird Bank	Januaray interest	\$ 0.19
FifthThird Bank	February interest	\$ 0.17
CAD RETEC 2014	Split	\$ 49,495.10

TOTAL DEPOSITS \$ 49,495.46

Expenses:

Check#	Assignee	Purpose	Amount
DC	Crowne Plaza Atlanta	Winter BOD meeting	\$ 1,500.00
DC	WordPress	Website Installment #2	\$ 2,500.00
DC	Crowne Plaza Atlanta	Winter BOD meeting	\$ 4,463.57
694	Society of Plastics Engineers	Student Travel ANTEC	\$ 2,000.00
693	Society of Plastics Engineers	ANTEC Plastics Race	\$ 12,000.00
692	Tracy Phillips	Website Images	\$ 49.00
	Fifth Third Bank	Merchant fees	\$ 144.65

TOTAL EXPENSES: \$ 22,657.22

TOTAL ENDING BALANCE: \$ 164,396.33

PENDING EXPENSES: CAD RETEC 2014 Acteva \$ (1,185.00)
\$ (1,185.00)

BALANCE AFTER PENDING EXPENSES: \$ 165,581.33

Endowment Fund Balance \$ 505,362.82 as of 12/31/14

Respectfully submitted by Bruce Mulholland Total assets: \$ 669,759.15