



SOCIETY OF PLASTICS ENGINEERS



**SOCIETY OF PLASTICS ENGINEERS  
COLOR & APPEARANCE DIVISION  
Board of Directors Summer Board Meeting Minutes**

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Date:	May 24, 2016 Board of Director's Meeting
Location:	J.W. Marriott, Indianapolis BOD Meeting

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**Attendance**

**Present:**

**Absent:**

Aumann, Scott	Mulholland, Bruce	Phillips, Tracy
Balthazar, Earl	Mullins, Brenda	Chirayil, Tom
Becker, Doreen	Phillips, Tracy	Clatworthy, Bruce
Bodi, Alan	Propasio, Alex	Ehr, Sharon
Davis, Sandra	Puckerin, Betty	Karszes, Nathan
DePew, Chuck	Rachal, Tom	
Drusda, Jeff	Rediske, Jim	
Esker, Steve	Reid, Austin,	
Ford, Edward	Ryan, Mark	
Freshwater, Mark	Smeltzer, Ann	
Figaniak, Jim	Treat, Cheryl	
Heitzman, Scott	Tyler, Mark	
	Wang, Fang	
Ladson, Jack	West, Brian	
McHenry, Todd	Willis, Michael	Guest: Kathy Schacht - SPE

Upcoming Board Meetings:	
Location: Denver, CO	Date: August 2&3, 2016 8:00 am LOCATION TBD

**AGENDA:**

**Society of Plastics Engineers - Color and Appearance Division**  
Indianapolis, IN, May 23-24, 2016

J.W. Marriott  
10 S. West Street  
Indianapolis, IN  
317.860-5800 or 1 800.228.9290

**Monday, May 23, 2016**

4:00 PM	Annual CAD Business Meeting	Color and Appearance Session II Room (Rooms 302/303, JW Marriott)
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**Tuesday, May 24, 2016**

Room: Meeting Room 201/202, JW Marriott  
Breakfast will be served 7:00 – 8:30 AM

Note: The meeting begins at 08:00 AM in Meeting Room 201-202  
Lunch will be adjusted to meet our schedule. Currently, it is scheduled for 11:30 AM  
If any changes are needed in the agenda, please contact Jeff Drusda

**Meeting Courtesy – Please give speakers the same courtesy you would expect.**

- **No sidebar conversations when others are speaking to the group.**
- **Cell phones on vibrate or silent.**
- **Laptops / Notebooks allowed for note taking**

**No E-Messages via any electronic devices unless relevant to the topic being discussed.**

**BOARD OF DIRECTORS MEETING**

- Welcome, Introductions, Opening Remarks, Announcements – Jeff
  - Moment of Silence for George Rangos
- SPE Anti-Trust Statement – Jeff

**The meeting referenced above will be governed by the Anti-Trust Act Statement listed as follows: SOCIETY OF PLASTICS ENGINEERS ANTITRUST GUIDELINES**

**It is an SPE Policy that there can be:**

- 1. No discussion among members which attempts to arrive at any agreement regarding prices, terms or conditions of sale, distribution, volume, territories, or customers;**
- 2. No activity or communication which might be construed as an attempt to prevent any person or business entity from gaining access to any market or customer for goods or services or any business entity from obtaining services or a supply of goods;**
- 3. No activity or communication which might be construed as an agreement to refrain from purchasing or using any materials, equipment, services or supplies of or from any supplier; or**
- 4. No other activity which violates anti-trust or applicable laws aimed at preventing unfair competition.**

- Secretary's Report – Jim R.
- Treasurer's Report- Bruce M.
- Councilor's Report – Bruce M.

Committee Reports:

- Elections – Brenda M
  - BOD Elections for 2016-2018 Term – results, welcome new BOD members
  - Secretary Election for Executive Committee – Nominees announced, ballots given to Brenda M. for tally
- Technical Program
- ANTEC Technical Program Committee – Austin
  - ANTEC 2016 (Indianapolis), May 23-25 - Tom C., Brian W.
  - ANTEC 2017 (Anaheim), early May - Jim F., Ed F.
  - ANTEC 2018 (Orlando) – Doreen B., Ann S.
- RETEC Technical Program Committee – Jim F.
  - RETEC 2015 (Indianapolis) – Betty, Scott H. final summary (if needed)
  - RETEC 2016 (Jacksonville) – Scott A., Mark - Sawgrass Marriott
  - RETEC 2017 (Milwaukee ) – Bruce M.
  - RETEC 2018 (Charleston) – Brenda M., Fang W
- **AM Break**
- Secretary Election for the CAD Executive Committee – election winner announced
- Communications – Ann
  - Website/Internet – Tracy/Betty/Jeff
  - Newsletter – Mark T.
  - Social media - Ann
- Education/Technical Resource – Betty
  - Book Volume 2 – Bruce
  - Endowment – Ann
- Awards – Tom R./Mark F.
  - HSM / Fellow / OA - Tom R. – Recognize Roger Reinicker as Fellow of the Society
  - Pinnacle Award – Cheryl
  - Communications Excellence Award – Brenda
- Membership - Jack
  - Public Interest – Betty
- International - Brian
- Color Advisory Group – Jack
- Recognize Outgoing BOD members and announce rotation of Executive Committee

Old Business – All

Action Items – All

New Business – All

Next Meeting – 2016 Summer, Date/Location TBD

The meeting was called to order by Jeff Drusda at approximately 8:00 AM.

A moment of silence was held in memory of peer, friend, and colleague, George Rangos.

**Secretary's report** – J. Rediske

Jim asked if anyone had any revisions to the CAD-RETEC, Winter 2016 BOD meeting minutes. No revisions were noted. A motion was made by Austin Reid to approve the minutes and a second provided by Betty Puckerin, (all approved). The mailing list and committee membership lists were circulated for corrections.

Two incoming members were recognized in attendance, Mark Ryan of Shepherd Color, and Chuck DePew of Holland Colour. Their official membership and participation on the board is to begin July 1, 2016.

Jeff called for nominations for the Secretaries position on the Board. Doreen Becker was nominated by Cheryl Treat. Fang Wang was nominated by Brenda Mullins. Seconds to accept the nominees was made by Brian West and Jack Ladson with unanimous approval.

**Treasurer's report**

A brief summary of the financials was reported. The following numbers were made available;

CAD General Fund:	\$167564 as of 4/30
Endowment Fund:	\$457696
Total assets	\$625267

General discussion followed. Austin moved and Sandy seconded to accept the report. Accepted unanimously.

Budget 2016-17:

It was noted that our SPE rebate was reported as in route.

The costs of newsletter sponsorship was discussed. Scott Aumann is to estimate current costs and provide a suggested cost for ads in the newsletter. Current estimate for a year long ad is approximately \$2000.

Website costs have been reduced from approximately \$5000 to \$3000.

Currently scholarships are being paid out of the CAD-BOD operating monies, not the endowment.

Betty moved and Earl seconded to accept the 2016-17 proposed budget.

The current debit card that is used for access to CAD-BOD funds is planned to be replaced by a credit card with a line of \$40,000 with Bruce as the approved signer. It was recommended to identify two additional signers so that activities can still be conducted if Bruce is not at the particular gathering. This discussion was tabled to the summer meeting.

### **Councilor's report** – Bruce Mulholland

#### **SPE Financials**

There is a summer Face to Face Councilors meeting currently planned for August 19.

RETEC formerly made use of Activa to facilitate online payments of registrations and fees. With the closure of Activa, we have moved to the use of Pay Flow Pro. This service is compatible with SPE Etouches software. The associated cost will be a \$25/month fee, but should save us as much as \$2500/yr in secondary fees that were associated with Activa. Pay Flow Pro is compatible with a variety of pay systems and has the added advantage of paying the money directly to CAD.

A virtual meeting was conducted in February after the last BOD meeting. An electronic voting process was used. It was determined/concluded that you must have 50% + 1 individual participating to conduct the votes.

It was determined that 2015 was a financial break even year for SPE, inspite of a reduced attendance at ANTEC. This was likely due to the concurrent event with NPE. An audit of the SPE showed a total revenue of about \$3.3MM with operations at about \$3.4MM. Effectively break even.

There are currently approximately 20,000 SPE members with about 6700 e-members. No current numbers available for student members, but it is noted that the SPI is covering the cost of SPE membership for students.

Membership is found to be lagging behind in 2016. The membership and dues rebate is becoming a \$10/member pass through back to the CAD. Revenues based on membership are down some 60% from historical high points.

Discussion was held to develop a 3 year operating plan rather than working year to year. The goal to offer greater consistency of operations. Improving communications between the SPE and units and members in general is seen as key.

An awards task force was formed to try to redesign the Pinnacle so as to make it achievable without becoming a rubber stamp.

Other efforts include member outreach, industrial-academic equipment match-ups, communications, education, students and the next generation of plastics industry professionals. The SPE is looking for industry volunteers to serve on committees in the above areas to expand/improve efforts and results.

Several of the SPE sectional journals may be sold. Current contract with Wiley Publishing expires in 2017 and there may be merit in selling the journals while they still have practical value.

Marriott provided a presentation on their facilities and what they have to offer the SPE for events. Jona Buckley was identified as the go to contact person for standard contract issues. It was noted that Marriott is acquiring Starwood properties, expanding event options.

Governance Reform was a major topic. Council has the authority to make changes in the day to day operations currently. In the upcoming changes a new group of elected, not appointed, officers will assume this responsibility. Council will retain veto power. The Governance Task Force is currently generating job descriptions for the positions that will constitute this new group.

Jack moved and Austin seconded to accept the Councilors report. Passed unanimously.

### **BOD Elections:**

We had less voter participation this year, with 84 people voting, only 74 were found to be valid ballots. It was identified that 7 people were not SPE members, 3 voted twice, and 1 was an e-member. There was discussion of whether or not Etouches could be used for voting, this would help minimize the issue of SPE membership for voters and candidates as well.

Balloting was conducted for the BOD Secretaries position. Doreen Becker was elected to the position. Betty will fill Doreen's spot on the BOD. It should be noted that Doreen was just re-elected to the BOD in the most recent balloting.

### **Technical Committees:**

ANTEC 2016, Indianapolis: Austin reported that the program assembled by Brian West and Tom Chirayil was successful and well attended.

ANTEC 2017, Anaheim: Jim F. and Ed F., are requesting a paper due date of either December or January 16. There have been problems with the e-format for receiving the papers as well as getting them reviewed. Jim R. indicated that it was possible to see the papers to review but not to distribute to other reviewers. Neither was it possible as a reviewer to offer comment and suggest changes.

Additionally, there continue to be issues with the recording, video and sound, of the presentations. This is particularly a problem as the SPE program indicates that this is acceptable. An agreement on this needs to be reached with the SPE and clear note of this made in the program.

Additional discussion was held on multiple topics including, the need for a video switching capability so as to use multiple computers, the need to more effectively define a commercial versus keynote address, the one hour length target for a keynote, and the use of writers guidelines.

ANTEC 2018, Orlando: Doreen and Ann to Chair

ANTEC 2019, The 75<sup>th</sup> Anniversary for ANTEC to be held in Detroit.

RETEC: Jim F.

Discussion was put forward by Jack Ladson as to financial compensation that should be offered to the ISCC for their participation in the RETEC 2015. They provided 3 keynote addresses and 25% of the papers. Jack proposed a donation of 10% of the proceeds. Betty counter proposed \$2,000. Further discussion indicated that there were only 9 registered participants from the ISCC out of >400. Alan Bodi moved to accept the \$2000 donation. After additional discussion, Cheryl moved to increase the donation to \$3000, there were numerous seconds. Approval of the \$3000 donation to the ISSCC was unanimous.

RETEC 2016, Scott and Mark

Progress is being made. There has been a sub-block of rooms set aside for the BOD members. The Golf outing has been put together.

Mike Willis, Alex Prosapio, and Betty Puckerin are taking care of the Technical Program. The program has been tentatively set, just waiting now for papers to come in for review.

There was added discussion for potential sponsorship opportunities.

There is at this point no outside transit arranged.

There is also a significant tax and resort fee that will be charged at checkin. Please check with the counter person if the resort fee can be waived or not charged.

It has been proposed to have a panel discussion on regulatory topics. We are still in need of a panel chair.

RETEC 2017, Milwaukee, Bruce M. September 17-20, 2017.

RETEC 2018, Charleston, SC. Brenda M. and Fang W. Week of 10/18/2018.

**Communications:** Ann S.

Website – Jeff reports that the new website is up and running but is still under construction. Jeff walked us through the site. The plan is that rather than having one person responsible for the site, that the different areas will be divided up and different volunteers will be responsible for updating their segments. Volunteers interested are still needed.

Newsletter, Mark T. is looking for content. If you have anything to share please forward it to Mark. Ads are being reconstructed for the summer issue. We will need to bill for the new ads.

Social Media, no update.

**Education and Technical Services:** Betty

Editing of the Test Method presentation continues. We are trying to make it more readable. Plans to offer the presentation at an upcoming RETEC or ANTEC are still viable.

**Book Volume II – NO REPORT**

**Endowment:** Ann S.

There was discussion of the past effort put forward by George Rangos. His contribution will be missed.

At this point in time, 3 applications for scholarship had been received. More are indicated to be

on the way in. Ann requested funding for \$36,000 to be made available for scholarships. Ann made the motion, seconded by Earl to provide the requested amount. This passed unanimously. Additional brief discussion took place with regard to trying to determine how to add some kind of weighting to the application to more appropriately favor students in the STEM studies

**Awards:** Tom R. and Mark Freshwater

Mark will be assuming the lead in this area with Tom's stepping down from the BOD.

Tom thank you for your efforts.

We continue to need help with grading of papers. Please contact Mark if you are willing to help. Also if there are any suggestions as to how to improve the format of the grading please offer your comments.

Fellow of the Society was awarded to Roger Reinicker. Roger was able to attend the ANTEC and the BOD meeting.

We are in need of nominees for our own awards, Terry Golding, Honored Svc. Member, etc.;

Pinnacle Award, Cheryl T., we have the forms and this is in progress.

Communications Excellence – Brenda M. we have the forms, deadline for submission is 2/12.

**Membership:** Jack L.

No HQ personnel are currently assigned to membership specifically. Jack reports that there are currently between 14-20,000 members. More current or accurate information is not currently available through the SPE website. CAD membership is currently at 753.

SPE record keeping at the division level was/is lacking. Membership may actually be as much as 20% below reported numbers. It was reported that the problem with the record keeping may have been identified and efforts are underway to try to correct the problem. This may be tied to the number of e-members who are not affiliated with a particular division or section. There is no explanation currently available for the reason to the drop in overall membership.

**Public Interest:** Betty

Betty will work on constructing an article for the Newsletter based on survey results.

We are looking at using the same or similar type of APP for RETEC as has been used for ANTEC.

**International:** Brian

No update.

**Color Advisory:** Jack L.

The ASTM standards committee is still working on development of white standards.

Konica Minolta is working on developing and marketing an LED lighting booth. The challenge to this is that there are as yet no industry standards for LED lighting. There are differences of opinion as to what constitutes appropriate LED lighting levels. The NIST declines to sponsor the activity, waiting for the issue to be more clearly defined. It is felt that this is up to the CIE to make



a determination.

New BOD members:

Mark Ryan from Shepherd Color was recognized and will be mentored by Brian.

Chuck DePew from Holland Colours Americas was recognized and will be mentored by Jim R.

The contributions of Tracy Phillips and Tom Rachal to the activities of the BOD over the years was recognized.

BOD elections of the Seat of Secretary were conducted. Doreen Becker was elected. The new slate of BOD officer are as follows;

Brenda Mullins	Chair
Cheryl Treat	Chair Elect
Jim Rediske	Finance Chair
Doreen Becker	Secretary

### **Old Business:**

Education Cmttee Chair replacement, Closed, Betty Puckerin to assume.

Expired membership list to BOD members, Jack L., open – move to summer meeting 2016

Review list from Color Advisory Cmttee and decide what needs to be recorded – closed

Translate Teste Specifications and Test Methods to Spanish and Portuguese – Brian, move to summer meeting 2016

Legal document for copyright protection – closed

Process for Collecting and Reviewing Papers – closed, to be used in Milwaukee

Contact with family of Bob Charvat regarding the book materials, - closed Bruce has materials.

Develop proposal for online archiving of – Jeff D, Jim F, Open, move to summer meeting 2016

New Action Items:

Post Humus Memorial Resolution for George Rangos, write up only, - Jeff D, Bruce M, summer 2016

Explore use of eTouches for online elections – Summer meeting 2016

Need nominees for HSE, Fellow, and Terry Golding Award – everyone 2016

We need to modify our operating rules to support conducting the Secretary election at ANTEC.

Kathy S. contact information to be included in the BOD list and meeting minutes.

The summer BOD meeting to be held in Denver, CO, August 2 and 3. Flights should be booked to arrive by noon and leave after 3:00PM.

Bruce moved with unanimous second to recognize Jeff for his Leadership for the past year.

Jim F. moved and Brenda seconded to adjourn the meeting at approximately 12:15 PM.

Minutes respectfully submitted,

Jim Rediske