Board of Directors Meeting Minutes

Monday, April 28, 1997

ANTEC ’97 Toronto, Canada

UP

Attendees

BOD
Gary Beebe
Joe Cameron
John Copp
Frank Fasano
Terry Golding
Jack Gormley
Tom Haney
Bill Jarrett

TPC
Rick Addis
Selby Brannon
Sandra Davis
Jeff Davis
Sharon Ehr
Bruce Mulholand

Old Business
Solicitation for employment
Terra Foundation
Internet Web Site

New Business
International Activities
Advance for RETEC 1998

Congratulations
New Executive Committee
Next Meeting

Reports

Secretary Report - Aram Terzian

Minutes from Winter ’97 meeting accepted.
Treasurers Report - Terry Golding

Report was presented and approved.

Elections Report - Earl Sexton

- Ballots will be mailed early May with results expected mid-end May.
- See attached report for current BOD and TPC members.
- Bill Jarrett and George Rangos will be running for Councilor.

TPC Report - Austin Reid

<table>
<thead>
<tr>
<th>ANTEC (Spring)</th>
<th>RETEC (Fall)</th>
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<tbody>
<tr>
<td>1997 Toronto (Jeff Davis)</td>
<td>Baltimore (G. Beebe)</td>
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<td>1998 Atlanta (B. Trinklein)</td>
<td>Cleveland (S. Brannon)</td>
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<td>1999 New York (open)</td>
<td>Nashville (A. Ried/ B. West)</td>
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<td>2000 Orlando</td>
<td>Washington DC</td>
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<td>2001 Dallas</td>
<td>Marco Island, FL</td>
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Hospitality Suite at Toronto ANTEC is planned for two nights. Attendance of BOD and TPC members was requested. Jeff Davis has made all arrangements.

See the TPC Report for more details.

Awards Report - Terry Golding.

See attached Report.

John Copp will accept his award for Honored Service Member at the Wednesday ANTEC luncheon. All CAD members at ANTEC were asked to attend.

Terry is looking for additional candidates who might be worthy of Honored Service or Fellow nominations. Please contact Terry if you would like to nominate someone. Nominations should be finalized by the August meeting.

Education Report - Dennis Mead

Dennis Mead submitted Terra Tech’s top request for equipment.

CAD has in previous meetings authorized $20,000. We need further direction from Terra on how these funds are to be spent. Motion to leave the decision of how these funds are to be spent to the discretion of the Education Committee was carried.

The education committee was charged to submit a proposal on what other funds are to be spent on Terra and if there are other institutions which we should support. Colleges with active polymer programs were suggested including: Clemson, Lehigh Valley, Eastern Michigan and Akron were suggested. A presentation by the education committee on alternative institutions will be presented at the Summer meeting.

Sue Ross reported that the committee charged with studying the
proposal to contribute further to the Terra Endowment Foundation will also be deferred to the Summer Meeting.

Councillor's Report -- John Copp

John's term has ended and he was thanked by the group for his fine efforts over the past several years. We will not have a new councillor until after the election.

John submitted a proposal for changes to succession of Executive Officers of CAD in keeping with the decision voted on during our last meeting to eliminate the position of chair-elect. The proposal needs some additional revision and will be resubmitted at our next meeting.

Newsletter Committee Report -- Sharon Ehr

Next issue should be ready end-May for distribution. Send any additional articles to: Sharon or Peacock Printing. Peacock Printing has established an E-mail address in order to facilitate article submission. The address is specadnews@aol.com. Text file format saved to Word is best.

Sharon needs the following for future Newsletters:

- Articles for newsletter.
- New copy is needed for all current and prospective ads.
- Photographs from ANTEC and other related activities are requested.

25 copies of all newsletters should be mailed to National.

Membership Report - Walter Martin

It was suggested that the Site and Theme Committee consider a future RETEC in the Western States to recognize the growth in membership in this geographic area.

Old Business

Employment Solicitation

John Wood and Barry deSatnick reported on options for controlling active solicitation of employment in common areas at future RETEC's. There was some amount of discussion and it was suggested that a specific proposal be made at our next meeting. A motion to send a letter to the person who was most prominent in such activity at the last RETEC was not carried and was tabled until the next meeting.

Terra Foundation Request

Sue Ross reported that a specific recommendation by her committee on Terra's request that we make a donation to the Terra Foundation will be made at the Summer Meeting after the Education Committee's report.
SPECAD Web Site

Joe Cameron reported expenditures for the newly established CAD Web Page were $1,250. The registered domain is: SPECAD.ORG. Suggestions for improvement and other issues discussed include:

- Maintenance and up-keep of the site
- Must keep the site “fresh”
- International Aspects are important as access will be world wide
- Encourage membership from other countries
- Promotion of Web Page is important to increased usage
- Career opportunities could be added
- "FAX back" or "Mail Back" page for registration to RETEC
- Bulletin Board needs to be monitored and controlled

Motion to form a standing committee with a budget of $1,500/ year for the CAD Web Page was carried. Committee Members: Joe Cameron, Sharon Ehr, Brian West, Terry Golding, Jack Gormley, Brian Teunis. Additional Funds to be requested on an ‘as needed” basis.

New Business

International Activities

- Brian West discussed the possibility of ‘twinning” with the SPE organization in the Benelux section of Europe. Suggestion was to plan a technical meeting where “best of CAD” papers could be presented. Conference would be structured to only break even in order to attract a larger audience. A minimum attendance of 150 would be judged successful. Travel for speakers could be subsidized.

- Motion to form a Task Force chaired by Brian West and with a term through 1999 was carried.

- Volunteers for this group include: Brian West, Joe Cameron, Sue Ross, Gary Beebe, Aram Terzian, Bruce Mulholland, John Copp, Walter Martin, Johnny Suthers, Austin Ried and Terry Golding.

Advance for RETEC 1998

Motion to advance $7,500 to the Firelands Section for the 1998 RETEC was passed. Section will match these funds.

Congratulations

George Rangos was congratulated and thanked for his leadership of CAD during this past year.

New Executive Committee

New executive committee members starting with our August meeting are:

Gary Beebe Chair BOD
Terry Golding Chair Elect
Next Meeting

TPC/BOD Summer Meeting will take place on August 11 ('97 RETEC Meeting and Dinner) and August 12 (TPC and BOD Meetings) at the Eastman Chemical facility in Kingsport TN.

Meeting was closed by George Rangos.