Attendance

Present:
Aumann, Scott  Nitardy, Larry
Balthazar, Earl  Phillip, Tracy
Becker, Doreen  Przybylski, Jamie
Bodi, Alan  Puckerin, Betty
Button, Hal  Reid, Sharyl
Bykowski, Paul  Rachal, Tom
Davis, Sandra  Rangos, George
Drusda, Jeff  Reid, Austin
Ehr, Sharon  Reinicker, Roger
Esker, Steve  Smeltzer, Ann
Goldstein, Steve  Suthers, Johnny
Figaniak, Jim  Tyler, Mark
Heitzman, Scott  West, Brian
Kennedy, Howard
Ladson, Jack
Lavieri, Frank
Mulholland, Bruce
Mullins, Brenda

Absent:
Charvat, Bob *

* written notice of absence

Upcoming Board Meetings:
Fall Meeting  2010 RETEC – Nashville  Thursday, September 16
Winter Meeting  TBD  January
Spring Meeting  Antec 2011 – Boston  May
TUESDAY AGENDA SUMMARY

<table>
<thead>
<tr>
<th>Time</th>
<th>Location</th>
<th>What</th>
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<tbody>
<tr>
<td>07:00 – 08:00</td>
<td>Magnolia A</td>
<td>Continental Breakfast</td>
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<tr>
<td>08:00 – 02:00</td>
<td>Magnolia A</td>
<td>BOD Meeting</td>
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<td>10:00 - 10:15</td>
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<td>Coffee Break</td>
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<td>12:00 – 12:30</td>
<td>Magnolia A</td>
<td>Working Lunch</td>
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Meeting Courtesy
- No talking when others are speaking to the group
- Cell phones off/silent
- Laptops / Notebooks closed (except for Secretary/Presenters)
- No texting/emailing via Blackberries/Smart phones/etc.

BOARD OF DIRECTORS MEETING
- Welcome, Introductions, Opening Remarks, Announcements – E. Balthazar
  - Mentors for new BOD members
- SPE Anti-Trust Statement – E. Balthazar
- Secretary’s report – J. Figaniak/A. Smeltzer
- Treasurer’s Report- B. Mulholland
- Councillor’s report – S. Davis
- SPE Global updates/comments - Tentative

Committee Reports:
- Technical Program
  - ANTEC Technical Program Committee – Austin Reid
    - ANTEC 2010 Wrap up (Orlando) - Sharyl Reid
    - ANTEC 2011 (Boston) - Jack Ladson
    - ANTEC 2012 (TBD – Co-Locate with NPE in Orlando?)
  - RETEC Technical Program Committee - Sandy Davis
    - RETEC 2010 (Nashville) - Brian West
    - RETEC 2011 (Chicago) – H. Kennedy
    - RETEC 2012 (Louisville) – S. Davis
    - RETEC 2013 (Indianapolis) - TBD
- Strategic Planning – Howard Kennedy
- Communications – Tracy Phillips
  - Website/Internet – Tracy Phillips
  - Newsletter - Jamie Przybylski / Joyce Bowman / Sharyl Reid
- Education - S. Goldstein
  - Technical Resource-Steve Goldstein
• **Endowment** - Johnny Suthers

• **Awards** – R. Reinicker
  o **HSM / Fellow** – R. Reinicker
  o **Pinnacle Award** – J. Figaniak

• **Membership** - Jack Ladson
  o **Public Interest** – Betty Puckerin

• **International** - Brian West

• **Color Advisory Group** - Brian West

✓ **Old Business – All**
  o Action Items – All

✓ **New Business – All**
  o Operating rule change – CAD membership to serve on board. See Issue Statement (Attachment 3).
  o Election/Operating rule – Replacement of the Incoming Board Secretary. See attached Issue Statement (Attachment 4).
  o PAOM overview

**END OF CAD BOARD MEETING**
## SPECAD COMMITTEE MEMBERSHIP (August, 2010)

<table>
<thead>
<tr>
<th>Executive Committee:</th>
<th>Past Chairs (not a committee):</th>
<th>Strategic Planning:</th>
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<tbody>
<tr>
<td>Chair-Earl Balthazar*</td>
<td>Bob Charvat</td>
<td>Hal Button</td>
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<tr>
<td>Chair-Elect- Scott Heitzman</td>
<td>Sandra Davis</td>
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<tr>
<td>Finance Chair- Jim Figaniak</td>
<td>Sharon Her</td>
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<td>Secretary- Ann Smeltzer</td>
<td>Bruce Mulholland</td>
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<td>Sharyl Reid</td>
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<td></td>
<td>Brian West</td>
<td>Mark Tyler</td>
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<th>Color Advisory Group:</th>
<th>International:</th>
<th>Finance and Audit:</th>
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<tr>
<td>Sharon Ehr</td>
<td>Larry Nitardy</td>
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<th>Endowment:</th>
<th>Education:</th>
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<td>Jeff Drusda</td>
<td>Sharon Ehr</td>
<td>Steve Goldstein*</td>
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<td>Ann Smeltzer</td>
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<tr>
<td>Mark Tyler - Newsbrief/E-Blast Mgr.</td>
<td>Johnny Suthers*</td>
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### Newsletter:
- Scott Heitzman
- Betty Puckerin
- Editor-Jamie Przybylski*
- Sharyl Reid – Biz Mgr

### Website/Internet:
- Earl Balthazar
- Alan Bodi
- Jeff Drusda
- Sharon Ehr
- Tracy Phillips*
- Sharyl Reid

### Sponsorship:
- Sharyl Reid*

### Elections:
- Chair-Elect*- Scott Heitzman

### Endowment:
- Bob Charvat
- Sandra Davis
- Sharon Ehr
- Bruce Mulholland
- George Rangos
- Austin Reid
- Sharyl Reid
- Johnny Suthers*
- Ann Smeltzer

### Technical Resource:
- Earl Balthazar
- Doreen Becker
- Alan Bodi
- Hal Button
- Jim Figaniak
- Steve Goldstein*
- Jack Ladson
- Betty Puckerin
- Tom Rachal
- Roger Reinicker
- Johnny Suthers

### Terra Advisory:
- Bruce Mulholland

### Sponsorship:
- Sharyl Reid*
### Awards:
- Sandra Davis
- Sharon Ehr
- Jim Figaniak – Pinnacle Award
- Jack Ladson
- Bruce Mulholland
- Jamie Przybylski
- Tom Rachal
- Roger Reinicker*
- Johnny Suthers

### Membership:
- Hal Button
- Jack Ladson*
- Betty Puckerin
- George Rangos

### Public Interest:
- Betty Puckerin

### Technical Program Committee
Co-Chair: RETEC TPC: Sandra Davis*
Immediate Past RETEC Chair: Scott Aumann (2009)
Current RETEC Chair: see below
Current Year + 1 RETEC Chair: see below
Current Year + 2 RETEC Chair: see below
Co-Chair: ANTEC TPC: Austin Reid*
Immediate Past ANTEC Chair: see below
Current ANTEC Chair: see below
Current Year + 1 ANTEC Chair: see below
Current Year + 2 ANTEC Chair: see below

### Site and Theme (RETEC):
- Earl Balthazar
- Sandra Davis*
- Sharon Ehr
- Bruce Mulholland
- Austin Reid
- Johnny Suthers

### Technical Content Review (aka Technical Paper Review):
- Earl Balthazar
- Sandra Davis
- Sharon Ehr
- Steve Esker
- Jim Figaniak
- Steve Goldstein
- Howard Kennedy
- Jack Ladson
- Frank Lavieri
- Jamie Przybylski
- Tom Rachal
- Austin Reid
- Roger Reinicker* (interim)
- Johnny Suthers
- Brian West
- Dave Johnston (volunteer)
- Bill Longley (volunteer)

### RETEC 2010:
- Chair-Brian West*
- Vice Chair-Austin Reid
- Registration – Bruce Mulholland
- TPC- Austin Reid
- NTF- Sandra Davis
- Social – Mark Tyler
- Sponsorship - Sharyl Reid
- Tabletops - Brian West/Sharyl Reid
- Publicity - Tracy Phillips
- Brochures - Sharon Ehr

### RETEC 2011:
- Chair-Howard Kennedy*
- House Chair – Sharon Ehr
- Technical Chair – Jack Ladson/Alan Bodi
- Registration – Bruce Mulholland
- On-Site Registration – Jeff Drusda
- Sponsorship - Sharyl Reid/Mark Tyler
- Tabletops - Brian West
- New Technology - Sandra Davis
- Publicity - Tracy Phillips
- Brochures - Sharon Ehr
- Fun Run/Walk - Howard Kennedy
- iRETEC/Video-

### RETEC 2012:
- Chair - Sandra Davis*
- Jeff Drusda
- Printed Publication – Frank Lavieri
- Entertainment – Larry Nitardy
- Registration – Bruce Mulholland
- Publicity: Betty Puckerin(Website)
- Sharon Ehr(Printed)
- Mark Tyler(EBlasts)
- Tabletops – Brian West

### ANTEC 2010:
- TPC-Sharyl Reid
- TPC-Jim O’Dwyer*

### ANTEC 2011:
- TPC-Jack Ladson*
- TPC-Bruce Mulholland

### ANTEC 2012:
- TPC- Scott Aumann
- TPC-
Issue: CAD Membership to Serve on Division Board

Submitted by: Earl Balthazar – CAD Division Chair

Issue Statement:
- Due to a member database error that identified a current board member as not being a member of the division, it was discovered that there is no requirement that a board member or candidate for the board be a member of CAD.

There are a couple of possibilities for action:
- Do nothing and leave the situation as is.
- Amend the CAD Operating Rules to close this gap

Dependencies:
- CAD Board
- CAD Elections
- CAD Operating Rules Section IID

Background:
- Per Section IID of CAD Operating Rules, “every Board member must be an SPE member of voting grade in good standing at the time of nomination, and during his/her term”. There is no specified requirement that a board member or candidate for the board be a member of CAD.

Desired Resolution:
- Amend CAD Operating Rules Section IID to specify that board members and candidates must belong to the division in order to run and serve on the board.
- Approve and implement this change no later than the Winter 2011 board meeting.

Arguments For:
- Membership in the division indicates involvement in the coloring of plastics and an implied commitment to the mission of the division.
- Keeps board membership “in the family”.

Arguments Against:
- None that I can think of.

Statement of Impact
- No expected impact

Proposed Action Plan
- Make the proposed motion to implement this change at the Summer 2010 board meeting.
- If approved, have the Operating Rules amended.
Attachment 4

-----------------------------------------------------------------------------------------------------------------------------

Issue: Replacement of the Incoming Board Secretary Having an Unexpired Board Term

Submitted by: Earl Balthazar – CAD Division Chair

-----------------------------------------------------------------------------------------------------------------------------

Issue Statement:
- The issue is how we fill the vacated term of office for an elected board member who is moving to the Executive Committee secretary position. This is generally a one to two year term.
- We conduct an election for nine board members each year, but actually seat 10.
- The outgoing immediate past-chair currently has to run for re-election to the board upon completion of their term of service in that capacity.

There are a few possibilities for action:
- Do nothing and leave the situation as is.
- Conduct our elections specifying that there are nine 3-year terms and one 1-2 year term.
- Elect just the nine members of the Class and replace the incoming Secretary with the outgoing immediate past-chair.

Dependencies:
- CAD Board
- CAD Elections
- CAD Executive Committee
- CAD Operating Rules

Background:
- Per Section IIE of our operating rules, each year one-third of the board (nine members) is elected to a three year Class term to begin after our ANTEC meeting in the same year as the election. Our operating policy has been to conduct an election for these nine positions in March/April of each year. Because we lose a current director with the election of our new board secretary at the Winter BOD meeting, this leaves one of the three Classes with eight members. Per Section IIF, this position has normally been offered to the 10th highest vote getter in the election, and generally runs for one to two years. At the same time, the immediate past-chair; who in most cases left an unexpired term to become the board secretary, must run for re-election to the board.
Attachment 4 (cont.)

Desired Resolution:
- To clean up this process by making changes to the CAD Operating Rules to:
  - Elect ONLY the nine members of the new Class.
  - Automatically move the outgoing immediate past-chair directly into the unexpired term of the incoming secretary. The immediate past-chair will run for election only in the event that the incoming secretary is in the last year of their term and would have had to run again.
  - Approve and implement these changes no later than the Winter 2011 board meeting.

Arguments For:
- This simplifies the elections to just what is required to fill the nine positions for the new class
- This is a “cleaner” way to handle the filling of the unexpired term of the incoming board secretary, and recognition that the immediate past chair may have left time on the table.
- This does not impair implementation of Section IIF to fill vacant board positions in other scenarios.
- This does not dilute our chances of getting new blood on the board. The immediate past chairs have generally won reelection to the board in overwhelming fashion.

Arguments Against:
- None expected

Statement of Impact
- No expected impact

Proposed Action Plan
- Make the proposed motion to implement this change at the Summer 2010 board meeting.
- If approved, have the Operating Rules amended.
MINUTES OF August 10, 2010 CADBOD MEETING

Welcome, Opening Remarks – E. Balthazar
Earl Balthazar welcomed everyone to the meeting. He asked for introductions by all of the Board members for the three newly elected members to the class of 2013 – Doreen Becker, Paul Bykowski, Brenda Mullins – and Larry Nitardy who is completing the term for Ann Smeltzer who is the incoming BOD secretary.

The next order of business was to assign mentors for the new members of the BOD. They were assigned as follows:

Doreen Becker – Sharyl Reid
Paul Bykowski – Howard Kennedy
Larry Nitardy – Bruce Mulholland
Brenda Mullins – Tracy Phillips

SPE Anti-Trust Statement – E. Balthazar
Earl advised the participants that we are holding the meeting according to the following guidelines:

The meeting referenced above will be governed by the Anti Trust Act Statement listed as follows:

SOCIETY OF PLASTICS ENGINEERS
ANTITRUST GUIDELINES

Secretary’s Report ( J. Figaniak / A.Smeltzer)
There was a motion to accept the minutes from the May 18, 2010 Spring Board Meeting. The motion was seconded. Minutes of the last meeting were approved.

Treasurer’s Report (B. Mulholland)
Total ending balance as of June 30,2010 was $91,313.73 with the Endowment fund balance being $171,076.40.Jack Ladson moved to accept the treasurer’s report. Betty Puckerin seconded the motion. Motion was accepted. Full report is attached in Appendix A.

Councillor’s Report (S. Davis)
There had not been a council meeting since the last BOD meeting. In June the leaders of SPE were asked to participate in a survey proposing an alternative SPE organization model. Results are not available as of yet. General discussion ensued about what how such changes could
impact CAD. Next meeting will be held in September after RETEC. Full report is attached in Appendix B.

**SPE Global Updates/comments (E. Balthazar)**
No global update as Tricia could not be in attendance for the meeting, but there were no status changes.

**Committee Reports:**

**Technical Program**

**ANTEC** Technical Program Committee – (A. Reid)

**ANTEC 2010 (Orlando)** – (S. Reid)
Sharyl had no additional comments from her report in Orlando. The program had been successful and well received. Tracy Phillips commented that the sessions that had the most people were Biopolymers. Getting papers from this area of interest could be helpful for future RETECS/ANTECS. Doreen Becker commented that alternatives to Biopolymers could also be of interest as well.

**ANTEC 2011 (Boston)** – (J. Ladson/B. Mulholland)
Antec will be held in Boston May 1-5. Paper deadline is November 1, 2010. Bruce Mulholland mentioned that we may do a reception as it has been three years since that has followed the CAD program.

**ANTEC 2012** – (S. Aumann)
It is still being determined if this will be paired with NPE which is scheduled to be held in Orlando, FL in March 2012. If that occurs, the program will be held three months earlier which will means deadlines will be moved up.

**RETEC** Technical Program Committee – (S. Davis)

**RETEC 2010 (Nashville)** – (B. West)
90% of total rooms blocked have been reserved. Monday night is completely sold out as rooms have been an issue due to the flooding earlier in the year in Nashville taking 3,000 rooms out of the local area hotel market. Room Block will close Thursday, August 12.

Still waiting on some papers to be turned in – hoping to have this resolved by the end of the week. Some challenges with the new format i.e. setting up tabletops while papers have started. 2013 would be the next year this format could be used.

Table tops ~ 50
Sponsorships = 16
Tutorial is a go
Golf being handled by the section
Attendance estimated to be high 300’s

Bruce Mulholland commented that the printed brochure is still very effective with generating registrants.

**RETEC 2011 (Lombard, IL) – (H.Kennedy)**
RETEC will be held September 25 – September 27 at the Westin Lombard Yorktown Center. Alan Bodi and Jack Ladson will be the Technical Program Chairs. Theme ideas are “Giving customers what they want” or “Blown away by color”. **Action Item:** Scott Aumann will do logo. Golf will be a combined effort with the local section. **Action Item:** Mark Tyler to provide summary of information from the previous golf outings – fees/# of golfers etc. to Howard.

There appears to be no repercussions from switching to the Westin after not being able to come to agreement with the Schaumburg hotel. Discussion on making sure that for future RETEC locations, we have at least 2 hotels for comparative/negotiation purposes.

**RETEC 2012 (Louisville) – (S. Davis)**
RETEC will be held September 30 – October 2. Working on filling out committee members.

**RETEC 2013 (Indianapolis) – (S. Heitzman)**

**Strategic Planning** – (H. Kennedy)
This committee was formerly called long-term planning. It had started when we asked ourselves the question – “Where do we want CAD to be in five years?”. Committee had been asked to offer Internet/OnLine RETEC events. Now we are pulling the committee back to our mission statement (see homepage of website) – which we all generally agree still applies.

Ideas to help the committee out could be incorporated into the RETEC survey. Questions could be “Where should we go?” or Larry Nitardy offered an idea – “Who could we talk to within your organization about CAD?”

**Communications** – (T.Philips)
Newsletter – Joyce Bowman from Peacock Graphics was able to join the committee meeting on Monday. Jamie Prybylski reported that the last newsletter was issued both electronically and in a printed version. He said that there may be some changes to the design logo. We could work towards doing it ourselves i.e. Terra has some people who could help with this effort which might give us more flexibility. Need to allow people at least a week to review input. Joyce offered some modernization ideas too. **Action Point:** Peacock Graphics to propose format changes for Newsletter for review at January Board Meeting.
Website – teaching people on committee to edit. Jeremy Hodge doing a good job of supporting our efforts of added features/capabilities and general maintenance. For example, he recently added the email distribution list creation and maintenance as a feature.

A new committee project was proposed to create a YOUTUBE type overview video about RETEC conferences. The plan is to get footage at CAD RETEC 2010 for use in this video. Images would be taken from afar so as not to need releases from companies or individuals. This would be a DIY type of activity i.e. using some of the Terra students to get this footage.

Social Networking: Linked in group has about 305 members; Facebook only 35 members and on Twitter 58 followers (most are spammers). Myspace group has been abandoned due to lack of activity. Tracy also showed a handout she received at another conference which demonstrated how to do social networking. This will be investigated further as a possible handout at RETEC.

**Education** – (S. Goldstein)

Steve Goldstein could not provide his old report as it is on his former company’s computer. He is going to work with his former colleagues to see if he can get a copy of it for the next meeting. Jamie Prybylski reported that Terra would start classes on August 23. No report from Bob Charvat due to not being able to attend the summer meeting. Action Point: Bob’s course to be put on video tape for RETEC meeting.

Bruce Mulholland asked for approval to give $5,000 to Terra for 2010. George Rangos motioned to do so and Jack Ladson seconded. Discussion was held on what the money could be used for and how the state of the student body. All were in favor to approve – none opposed. Motion carried.

**Endowment** – (J. Suthers)

$8,000 was budgeted for the past year. Johnny Suthers checked on past recipients, but have not received any feedback. We have one applicant for this year. Our goal initially was to have at least a balance of $250,000 (as of Friday August 6 was $184,000) in order to provide 4 scholarships of $4,000 each. With the market causing the deterioration in the fund, we may only be able to give one scholarship for this year. Action Point: October 1, 2010, we will announce the scholarships available on the SPECAD website.

**Awards** – (R. Reinicker)

Roger Reinicker reviewed the handout with the award history and the awards to be presented at the upcoming RETEC lunch. Earl Balthazar is up for the Honored Service Member award being sponsored by Sandy Davis and Tom Rachal. Tracy Phillips also asked that it be mentioned that CAD had received the communications excellence award. Jim Figaniak is to do the Pinnacle
award which needs to be submitted by 12/31/2010. He noted that the form is not on the website yet. See Appendix C for detailed report.

**Membership – (J. Ladson)**

Jack Ladson presented the membership report (See Appendix D). SPE and CAD membership continues on the decline. 500 suspended members on the list. It was proposed to send a section to each BOD member to contact people to see why they are not members anymore. Discussion on how to move forward included the following:

1.) After RETEC
2.) Give Company name to Board member at that company
3.) In January address the leftovers.
4.) Tracy will check on gdocs to see if we can post online in a shared folder.

Public Interest – (B.Puckerin) – Bruce Mulholland will do the survey for this RETEC and then forward to Betty Puckerin for future work efforts.

**International – (B. West)**

Tutorials are continuing to be translated. Larry Nitardy joined this committee.

**Color Advisory Group – (B. West)**

Discussion on coloration for Bio-Plastics from the idea earlier in the meeting. Question was raised if this group wants to take any position or start a committee for recommendation. Steve Goldstein offered that the biggest need to address is the definition between compostable and biodependable. Larry Nitardy suggested might want to consider what position gov’t agencies are taking in this area. Tracy Phillips suggested that the resource section of the website could be used for this purpose.

**Old Business/Action Items – All**

Reviewed action items from previous meeting - see Appendix E (Status of Action Items)

**New Business – All**

Operating rule change – CAD membership to serve on board. See Attachment 3 at beginning of minutes. Larry Nitardy moved to accept the proposed change. Austin Reid seconded. Motion carried. See Appendix F

Election/Operating rule – Replacement of the Incoming Board Secretary. See attached Issue Statement(Attachment 4 at beginning of minutes). Austin Reid made the motion for the change. Alan Bodi seconded. Discussion ensued and Larry Nitardy offered that being in this position this
year for a shortened term due to this rule not being in effect, he believed this was a very good move for the BOD. Bruce Mulholland made a motion to accept the change. Johnny Suthers seconded. Motion carried.

**Next Meeting:** RETEC – Thursday afternoon – lunch included. Meeting time will be 12-4.

Howard Kennedy made a motion to close the meeting, second by Austin Reid, motion passed.

Minutes respectfully submitted,

Ann Smeltzer
Secretary
Appendix A

![August BOD Council report.doc](August%20BOD%20Council%20report.doc)

Appendix B

![Summer BOD Treasurer's report.xls](Summer%20BOD%20Treasurer's%20report.xls)

Appendix C – Award’s Report

![CAD BOD Awards Report 8_2010.pdf](CAD%20BOD%20Awards%20Report%208_2010.pdf)

Appendix D – Membership Report

![Summer BOD Membership report.pdf](Summer%20BOD%20Membership%20report.pdf)
## Appendix E – Action Items

### ACTION ITEMS

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<td>BOD members to review suspended list by company</td>
<td>All</td>
<td>Jan 2011</td>
<td>Open</td>
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<tr>
<td>RETEC 2011 Logo</td>
<td>Scott Aumann</td>
<td>Jan 2011</td>
<td>Open</td>
</tr>
<tr>
<td>Provide Previous Golf Outing Information to Howard Kennedy</td>
<td>Mark Tyler</td>
<td>RETEC 2010</td>
<td>Open</td>
</tr>
<tr>
<td>Peacock Graphics to propose format changes for Newsletter</td>
<td>Tracy Phillips/Jamie Prybylski</td>
<td>RETEC 2010</td>
<td>Open</td>
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<tr>
<td>Need to provide 2011 scholarship information for Website</td>
<td>Johnny Suthers</td>
<td>Jan 2011</td>
<td>Open</td>
</tr>
<tr>
<td>Provide Previous Golf Outing Information to Howard Kennedy</td>
<td>Mark Tyler</td>
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<tr>
<td>Update terms on BOD Mailing list</td>
<td>Jim</td>
<td>Aug 10</td>
<td>Complete</td>
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<td>Coordinate Committee List and BOD Mailing list</td>
<td>Earl/Ann</td>
<td>RETEC 2010</td>
<td>Open</td>
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<tr>
<td>Steve G. to create list of publication contacts</td>
<td>Steve G.</td>
<td>RETEC 2010</td>
<td>Open</td>
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<tr>
<td>Tracy to coordinate conf call re: constant contact and member email list</td>
<td>Tracy</td>
<td>Aug 10</td>
<td>Complete</td>
</tr>
<tr>
<td>Investigate E-XYN ability to maintaining member email list</td>
<td>Tracy</td>
<td>RETEC 2010</td>
<td>Open</td>
</tr>
<tr>
<td>Update website for scholarship application</td>
<td>Tracy</td>
<td>RETEC 2010</td>
<td>Open</td>
</tr>
<tr>
<td>Acquire ACE membership list and add to ours</td>
<td>Jack/Brian/Earl</td>
<td>RETEC 2010</td>
<td>Open</td>
</tr>
<tr>
<td>Bring Suspended List to Summer meeting and post on shared Drive</td>
<td>Jack</td>
<td>RETEC 2010</td>
<td>Open</td>
</tr>
<tr>
<td>Update RETEC survey</td>
<td>Bruce</td>
<td>RETEC 2010</td>
<td>Open</td>
</tr>
<tr>
<td>Update Write Now to match Wiley</td>
<td>Steve</td>
<td>RETEC 2010</td>
<td>Open</td>
</tr>
<tr>
<td>Record Color of Plastics tutorial</td>
<td>Jack/Steve</td>
<td>RETEC 2010</td>
<td>Open</td>
</tr>
<tr>
<td>Everyone update membership status</td>
<td>All</td>
<td>RETEC 2010</td>
<td>Open</td>
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<thead>
<tr>
<th>From October 2009 BOD Meeting</th>
<th>Assigned to</th>
<th>Due</th>
<th>Status</th>
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<tbody>
<tr>
<td>Earl and Mark to get together to review email addresses</td>
<td>Earl, Mark</td>
<td>2010</td>
<td>Completed</td>
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<tr>
<td>Education Committee to look at education seminars And see what it takes to do alone</td>
<td>Steve G.</td>
<td>2010</td>
<td>In progress</td>
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<tr>
<td>Scott A. to get shirts with Sharon – Get some made and bring to RETEC</td>
<td>Scott A.</td>
<td>RETEC 2010</td>
<td>In progress</td>
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<table>
<thead>
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<th>From May 2009 BOD Meeting</th>
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<tr>
<td>Record Bob Charvat’s Color Science Seminar.</td>
<td>Bob, Jamie</td>
<td>RETEC 2010</td>
<td>In progress</td>
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<tr>
<td>Completion of Volume 2 Coloring Plastics</td>
<td>Robert Charvat</td>
<td>RETEC 2012</td>
<td>In progress</td>
</tr>
<tr>
<td>Table Plan for Mini Tech at next meeting.</td>
<td>Scott Heitzman</td>
<td>RETEC 2010</td>
<td>OPEN</td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>----------------</td>
<td>------------</td>
<td>------</td>
</tr>
<tr>
<td>Coloring Plastics Tutorial available on line—Plan for video recording the seminar</td>
<td>R. Charvat; J. Przybylski</td>
<td>RETEC 2010</td>
<td>On Hold</td>
</tr>
</tbody>
</table>
Appendix F

Proposed Operating Rules Changes – August 10, 2010

(1) Issue: CAD Membership to serve on Division Board

SECTION II

Division Board of Directors

D. ELIGIBILITY REQUIREMENTS

Every Board member must be an SPE member of voting grade in good standing and a member of the Color & Appearance Division at the time of nomination, and during his/her term. An elected Director may succeed themselves.

(2) Issue: Replacement of the incoming Board Secretary having an unexpired term

E. ELECTION OF DIRECTORS

At the close of each ANTEC, the terms of one-third of the total number of elected Directors shall expire. If a vacant term is created by the incoming Secretary, the Immediate Past-Chairperson will fill that vacated term. If the term for the incoming Secretary is due to expire, then the Immediate Past-Chairperson will be required to run for re-election if they so choose at the expiration of their term.

Section XVIII

Elections Committee

C. DUTIES

Solicit potential nominations of new people as well as determine if outgoing Councilor and BOD members wish or can run again. The Election Chairperson must also confirm that the Immediate Past-Chairperson will fill the incoming Secretary term, or will run if that term will expire. This solicitation should begin at the RETEC meeting prior to the elections.