SOCIETY OF PLASTICS ENGINEERS
COLOR & APPEARANCE DIVISION
Board of Directors Meeting Minutes
January 15th, 2002
New Orleans, LA

Opening/Welcome

Bruce Mulholland opened the meeting with a welcome to all attendees at 8:40 am. He discussed a web link to SPE Antec, and read us a letter of thanks from Damon DeVore, who won the student Best Paper Award (and honorarium) last year.

Secretary’s Report

Minutes of the last meeting were approved without comment. Further discussion concerning Bill Dawes’ comments about wanting to put the most recent minutes on the website soon after minutes are published. After discussion, the decision was to have the Secretary publish the minutes soon after the meeting. If there are no changes suggested by the board members or members, then Bill Dawes can publish them on the website. A suitable period for this review was decided to be 10 days.

Treasurer’s Report

The Treasurer’s Report, as reported by Sharon Ehr, was approved without dissension.

As of the meeting, we had a balance of $63,172.58 in the savings account and $4,381.17 in the checking account.

Pride Report

We are on track as a Division for both the Pride and Outstanding Division Awards, even with the upcoming changes for award qualification due in 2003.

Councilor’s Report
George Rangos proposed forgoing CAD’s annual SE rebate this year (usually $5,000-6,000) due to the SPE revenue shortfall. This was passed unanimously. George asked that we grant him the authority to allow the “bridge loan” as proposed in his Councilor’s Report. After discussion, a motion to allow George to provide up to $25,000 to the SPE for this purpose was passed unanimously. George also asked for the board to approve $2,000 for SPE student travel. This also passed unanimously.

**Technical Program Committee**

Austin Reid and Earl Balthazar will look at the New Orleans Marriott for the potential 2004 Retec in New Orleans. Austin said he will have a formal recommendation by the 2002 ANTEC. Sandy suggested as a fall back for 2004 that we consider the Marco Island Marriott. If Marco is not chosen for 2004, it would be the site of the 2005 Retec.

The expected attendance at Marco Island was to be between 450-500 people. Actual was 285. 43 people accepted the credit towards the 2002 RETEC; 60 donated money to the Endowment Fund. All tabletop non-attendees accepted the $400 toward the 2002 RETEC. Retec receipts were $20,039.90 going to ISPE and $55,090.76 to the CAD. No negative comments were given on the venue. Member suggestions include a review of table top hours (they were open too long, said some), the refund policy should be on the brochure; some of the papers were too commercial. 166 surveys were returned. John Copp tabulated the results, which are printed elsewhere in this issue of the newsletter.

Tim Reilly attended 2002 Antec Matrix meeting. The Antec is only 3 days this year. CAD meetings will be held in the Marriott since the Moscone Center does not have enough meeting rooms. 7 other Divisions were asked to hold their board meeting there as well. The Antec coordinators will advise CAD of the room. CAD paper sessions will be held on Monday. Austin Reid stated that beginning next year the paper submission will be totally by Internet with abstracts due by October 15th, papers due December 6th and final drafts by February 12th, 2003.

The Ontario Section had to pay a fee out of their own funds to the Hotel to hold the Royal York facility for the Retec. They had not yet received an advanced check from CAD. The treasurer resolved this issue; the check has been sent to the Ontario Retec Committee Treasurer. As of this meeting, 9 papers had been received for the Retec with more to come. Bob suggested a panel discussion might be used at the end of each paper session since it was well–received at Marco Island. Bob reports good
communication with Ralph Nunnaro, head of the Ontario Section Retec Committee. Tracy Phillips, Johnny Suthers, Austin Reid, and Sandra Davis agreed to be moderators for the Retec paper sessions.

Nothing new to report on the 2003 Antec. Ed Tucker stated he will attend the Matrix Meeting. Ed will also attend a meeting at ANTEC to learn how the computer system will work so a retrieval of papers is possible. Bruce Mullholland to help Ed.

Tracy Phillips reported that the 2003 Retec hotel contract had been received from the Ravinia but several points were up for discussion, including a reduced deposit of $3000 instead of $15,000; number of rooms guaranteed, and a terrorism clause. Tracy stated that the Southern Section was working very hard on the details and keeping her informed.

Jim Figniak will chair the 2004 Antec with Sharon Ehr. Nothing else to report.

Other items:

Commercialism: Several thought were put forth on this item including having paper presenters sign a paper signifying that they will present a non-commercial paper, the physical stoppage of a paper during a presentation if the commercialism rules are not followed, and a final review of the papers a week before the conference – no review, no presentation.

Newsletter Committee

There has been good support with some excellent technical papers obtained for the Newsletter. There was a printing problem with the last issue, the article from Bruce had one page duplicated. Peacock Graphics was very concerned and volunteered to send out a correct copy to the CAD membership at their expense. They also agreed to take back the 150 extra copies and fix them so they could be sent to Antec for the Division Alley newsletter area. Joe Cameron has been business manager for the newsletter for years, and asked to be relieved of that duty so he could focus the website and his duties there. 3 issues were published last year.

Membership Committee

Bill Jarrett reported that CAD currently has 1078 primary members and 295 secondary members. Bill is reviewing information on the demographics of our organization. There is (somewhat surprisingly) a large component of sales and marketing people that are part of our organization. Some
discussion followed on the topic of how we might entice them. We typically think of ourselves as a technical organization and try to appeal to technical interests, perhaps a focus on sales and/or marketing information would be useful.

**Public Interest Committee**

John Copp said that about 165 surveys were filled out at Retec. The results of the survey will be published in the Newsletter. The Retec was rated the most highly valued benefit of CAD membership, with Business Trends the most requested topic of new papers.

**CAD Web-Site**

Joe Cameron led a discussion about putting the minutes of the BOD meeting on the website in a timely manner. A proposal for discussion boards on the website was discussed as well. A comment was that no vendors can participate as vendors without threatening the CAD’s non-profit status. A comment was made that many of the proposed boards already exist on the SPE website, perhaps links could be made to eliminate duplication of efforts.

**Education Committee**

Bob Charvat reported that the Career Clearinghouse (as expected) is busy right now, with many people with a great deal of experience seeking new careers. Unfortunately, the companies that are looking are offering entry-level positions. Attendance at Terra Technical College is up, the class of 1\textsuperscript{st} year students is the largest in the last 5 years. The program continues to draw interest from industry for experimental programs, which is unusual for a community college but a great learning experience for the students. The Terra Tech. Plastics Color Lab is looking for a spiral flow injection mold, a lab sized twin screw extruder, an extruder barrel for a Bartender Torque Rheometer, and a multiple cavity color chip mold. Bob asked if any company had such excess equipment, that they consider donating it to the program. The Color Lab also acquired a complete powder coating set from Lorain Community College, which no longer had a use for it.

The Coloring of Plastics book is being offered by the SPE bookstore! The CAD has given approximately $200,000 to Terra Community College since we began supporting the coloring education efforts at the
school. If we consider in-kind donations from our industry the number climbs much closer to a half-million dollars.

**Endowment Committee**

Gary Beebe reported that the Endowment Committee rewrote the Endowment Plan and presented it to the Board. A copy was distributed at the meeting. After a short discussion, the rules for the program as written in Draft 3 were accepted unanimously.

**Awards Committee**

Terry Golding reported that Austin Reid’s application for Fellow of the Society has been submitted. George Rangos’ application for Honored Service Member has also been submitted. Dwight Holtzen and Phil Niedenzu won Best Paper Award for their paper “Measurement of Dispersion Quality in Thermoplastics”. Various other awards will be presented at Retec to outgoing committee chairs, outgoing officers, outgoing TPC and BOD members, and the Outstanding Achievement certificate for 2002.

**International Committee**

Brian West pointed out that we will be having an international Retec this year with our visit to Canada. We discussed the “tele-speakers” at the last Retec and how successfully that worked; perhaps something like that might be useful if we help give papers at a European conference. Brian mentioned a group called “Additives and Color Europe”. There are 9 members of this parent organization so far, and they intend to host a 2 day meeting in late October. They are hoping for US participation in papers. Yetty Pawwels at SPE is the European contact for this group. Their goal is to form a SIG at this time. There is currently no one on the CAD BOD who has any business in South America, so there are no contacts there at this time. Brian also reported that the SAE J1541 standard is being revised and will report on this at the Retec meeting. They are working to standardize the color equations used in the industry, among other things.

**Old Business**
CAD has documented donations totalling $13,000 to the Plastics Museum in Leominster, MA with $5,000 donated in 1993, $2,000 donated in 1991, and $6,000 donated in 1986.

New Business

♦ Tim Reilly asked for $2,500 for a CAD Business Meeting to be held immediately after the Antec sessions. This was approved.
♦ A question was raised, can a purely commercial presentation be given at Retec if it is paid for and announced as such? Discussion ensued, because something like this is already done at Antec. We can’t sanction this and ask for a fee as that would hurt our non-profit status.
♦ A proposal to change the structure of the Treasurer position was presented by Bruce Mulholland. Discussion ensued, and this proposal was passed.
♦ A proposal to change the structure of the BOD which would fold the TPC in as a subcommittee of the BOD was also presented by Bruce Mulholland. Discussion ensued, and this proposal was passed.
♦ A discussion was raised concerning the attendance policy. The old policy stated that if a member missed a specified number of meetings, he or she would automatically be dismissed. This was deemed inflexible and changed to missing the same number of meetings would cause a review by the Executive Committee, who would then recommend a course of action to the whole BOD. This was passed.
♦ Gary Beebe requested a contribution to the endowment fund. The BOD voted to give $50,000 to the Endowment Fund at this time.
♦ The progression of people through the chairs was voted on and approved.

Action Items:

- Bob Charvat to provide a Roy G. Biv column for the Newsletter
- All members to help to provide technical articles for the Newsletter
- Sharon Ehr to ask Joyce about the availability of an Adobe version of the Newsletter
- Bill Jarrett to put together a demographic description of our membership and create a profile of who our new members should be for sustainable growth of the CAD
- Using the above information, Austin Reid to put together a membership benefit brochure and Bob Trinklein will edit it.
- Bruce Mulholland to work to find a new business manager for the Newsletter.
- New survey questions should be submitted to Gary Conrad and John Copp by August.
- Bruce Mulholland will change the operating rules of the CAD to reflect the changes made by adapting his proposals.
- Brian West to report on changes to SAE J1545.