Secretary’s Report

Minutes of the last meeting were approved without comment.

Treasurer’s Report

During the ANTEC BOD meeting, there had been discussion regarding the potential that at least one check was recorded twice. This confusion has been corrected and is reflected in the Treasurer’s report submitted at this meeting (Attachment 1). At the same meeting, there were several changes recommended for the 2002-2003 budget. An updated budget was submitted (Attachment 2). Both the budget and Treasurer’s report were approved. There will be an audit of the divisional books in September.

Elections

The results of the election are as follows (along with the mentor assigned, as appropriate):

Class of 2005: Gary Beebe
Gary Conrad
Steve Goldstein
Richard Harold
Barbara Parker
Tracy Phillips
Jamie Przybylski
Austin Reid
Ed Tucker

Mentor
Johnny Suthers
Sharon Ehr

Class of 2004 Scott Heitzman
(to fill 2 years of an unexpired term)

Mentor
Bruce Mulholland

Class of 2003 Frank Lavieri
(to fill 1 year of an unexpired term)

Mentor
Brian West

This year’s election was conducted using both e-mail and paper ballots. The e-mail ballots were sent out initially, followed by paper ballots to people for whom SPE did not have a valid
e-mail address. Approximately 600 of the about 1500 CAD members voted. It was recommended that next year’s election be conducted via the web.

Technical Program Committee

RETEC 2002

Bob Trinklein reported that there are 50 people registered for the conference and about 500 of the 1000 room nights that we have committed to have been reserved. As of Friday, 21 tabletop exhibitors have paid and the expectation is that there will be between 33 and 35 tabletop exhibits. Eleven companies are sponsoring at various levels. The brochure has been mailed showing 22 papers in the technical program. Two papers have been pulled from the program leaving 20 papers. The brochure does not include the use of American Express for registration. This oversight will be corrected. There will not be direct online registration, but Bill Dawes has developed a printable/faxable registration form that can be downloaded from the web for registration purposes. Both books and CD’s will be prepared for the preprints. Attendees will be offered their choice of a book or CD with the option to purchase the other format for $25.

ANTEC 2003

At this time, Ed Tucker has 12 papers committed for the ANTEC; however, he has received no abstracts to this point. According to Jenny Okamoto, the submission deadline for the abstracts has been moved to Oct 31 as the organization is moving to electronic submission.

RETEC 2003

The progress towards this conference is smooth so far. There has been a change in the hotel contact, but Tracy Phillips and representatives of the Southern Section have met with the new person and the situation is under control. Bob Charvat will conduct a one-day color tutorial on Sunday, Oct 12. The technical program is scheduled for Monday and Tuesday, Oct 13 and 14. There is no change in the SPE member fees for this conference over the 2002 RETEC. At this point, seven potential papers have been identified.

ANTEC 2004

No report at this time.

RETEC 2004

There is nothing new to report on this conference scheduled for Marco Island.

RETEC 2005

While Earl Balthazar was unable to attend this meeting, he sent a report indicating that he has identified a couple of hotels that would be interested in working with us for fall of 2005. A more detailed report should be available at the RETEC BOD. The hope is to schedule our Winter Meeting at this hotel site once Earl identifies it.
Site and Theme
The Site and Theme committee met prior to the general BOD meeting and offered the following proposal, which was accepted:

- RETEC 2005 New Orleans
- RETEC 2006 Cincinnati or San Antonio

The Cincinnati site option will be explored by Scott Heitzman and the San Antonio site option will be explored by Tim Reilly with reports back to the Site and Theme committee and BOD no later than the Jan 2003 BOD meeting.

Education Committee

Career Clearinghouse remains busy right now, but there have not been many successful matches. Bob Charvat is continuing to look for both opportunities and people, since the likelihood of a successful match increases with more options.

Terra College has experienced the same budget cuts that many schools across the country have faced. So far, the color program has escaped any budget cuts. The continued success of the program will hopefully protect the program from severe cost cutting.

There is no new information from Northampton Community College. Tony Pentz is following up on this situation.

The Coloring of Plastics book was supposed to be available in July, however no one has seen it yet. It is in the hands of the publisher and Bob has had no new information from them. Bob is planning to recruit authors for Volume II.

In September, Bob will meet with the new Director of The National Plastics Museum, David Hahn regarding the possibility of developing a coloring exhibit. The intent of the meeting is to identify issues and develop a path forward.

The Education Committee is attempting establish a library of ANTEC and CAD RETEC preprints back to 1961. The library will be housed at Terra. Currently, there are several missing volumes. If anyone has one of the following volumes and would be willing to donate it to this library, please contact Bob:

Newsletter Committee

This year, one newsletter has been sent and a second one will be sent as soon as the Chairman’s Letter is completed. The final issue for 2002 will be sent after RETEC.

As reported at the ANTEC meeting, a major contributor to the newsletter, Peter Lewis of Sun Chemical, has passed away. A representative from Sun, Ed Faulkner has graciously agreed to continue to provide articles.

Sharyl Reid will take over the business management of the newsletter from Joe Cameron.

CAD Web-Site
Currently there are seven sponsors for the website. Now that Joe Cameron can concentrate on the management of the website, he intends to try to recruit additional sponsors.

Bill Dawes continues to be a great asset with his hard work on the website. He is responsive and creative, always looking for better ways to use the site. He has developed the printable/faxable registration form for RETEC 2002 and has proposed a technique to use the CAD website for registration for RETEC 2003.

Since there is interest in conducting the BOD elections electronically next year, Joe will talk to Bill about ways to do this through the website.

Endowment Committee

Gary Beebe reports, via Johnny Suthers, that the value of the endowment fund is $133,667 as of 8/2/02. Currently, Gary is finalizing the rules regarding the granting of scholarships from the endowment fund.

Awards Committee

CAD will nominate Bruce Mulholland for Fellow of the Society and Joe Cameron and Johnny Suthers for Honored Service Member. All of the paperwork for the nominations needs to be submitted by September 30. At RETEC, a variety of awards will be presented including divisional awards to Austin Reid as a newly elected Fellow of the Society and George Rangos as a newly elected Honored Service Member. Included will be awards to outgoing committee chairs, officers and BOD members and Best Papers awards for ANTEC 2002 and RETEC 2001.

Public Interest Committee

In John Copp’s place, Gary Conrad discussed some thoughts regarding increasing the value of CAD to the 40% of the membership involved in sales and marketing. These include offering attendee lists so that people in sales related functions can determine if their customers will be attend RETEC. There was discussion around types of push promotion aimed at attracting the sales and marketing people to RETEC.

The last several years, the organization has conducted a survey of the attendees at RETEC on various topics. It was proposed that this be continued this year. Gary agreed to prepare the survey with input from the BOD. A motion was made and approved that Gary could spend up to $400 on a door prize to be given to a person returning a completed survey. Gary also requested that people be thinking about promotional items that can be donated to CAD to use during the collection of the surveys. Brian West has set aside a tabletop location for CAD and Jamie volunteered Terra students to assist with the collection of the surveys.

Membership Committee
Bill Jarrett reviewed the changes in the member anniversary policy. Jenny Okamoto reinforced the importance of renewing memberships promptly. With the change in the policy, if a membership is not renewed in a timely manner, when it is renewed, it will be considered a new membership requiring an initiation fee and a new membership date will be established (thereby losing the previous “Member Since…” date).

Currently, CAD has 1121 primary members and approximately 400 secondary members.

**International Committee**

Brian West pointed out that this year’s RETEC is technically an international conference since it is being held in Canada. Some of the issues that require attention in Canada would be faced in other locations. For that reason, Canada is a good dry run. There may be opportunities for a conference in Mexico. The opportunities in China and the Middle East are very immature but will grow with time. Brian is looking for someone with business contacts that require travel in Mexico, Central and South America. This person could act as a point person for CAD contact.

The Additives and Colors Europe SIG has a conference set for February 19-20, 2003 in Antwerp with about 20 papers. They are asking for assistance. CAD BOD suggested that CAD assist with promotion through the CAD website and newsletter. Assistance was also offered for paper review if desired.

**Color Advisory Committee**

Brian reported that there are two committees meeting to review the SAE J1545 standard. This standard was adopted 14 years ago and included elliptical polar coordinates and statistics for reporting color measurements and a standardization hierarchy. The two committees are looking to clean up the terms used and will recommend adoption of a new total difference equation – CMC with CIE DE2000 as an alternate. A full report on the recommendations of the committees will be made during the technical program at RETEC.

**Old Business**

- Commercialism - The final draft of the commercialism document was presented. This document is currently being used by the technical program coordinators for RETEC 2002. So far, there has been no negative feedback regarding the request that authors and presenters sign this agreement. It was reinforced that there is no intention to stop presentations once started and every effort will be made to prevent a commercial presentation from being made. Sharon had received several presentations already and is making arrangements to review all presentations at the conference. She will request any assistance that she requires to complete the review process. A motion was made and approved to accept the commercialism document as presented.

**New Business**
- Division Timetable: Johnny Suthers submitted the Divisional Timetable from the SPE website into the minutes for reference.
- Terra College Foundation: Bob Charvat requested that CAD donate $10,000 to the Terra College Foundation. This is the amount that CAD has donated in the past and would be earmarked for the color program. The motion carried.
- Winter Meeting Location: Discussion was tabled pending further information regarding potential RETEC sites. A decision will be made at the RETEC BOD meeting.
- RETEC BOD Meeting: The RETEC BOD meeting will be at 9 am on Monday, September 30 with the Executive Committee meeting at 7 am.
- Appreciation to Johnny Suthers: Appreciation was expressed to Johnny for his efforts to coordinate and host the summer meeting in Kingsport.

Action Items:

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<tr>
<th>Item</th>
<th>Assigned to</th>
<th>Target Completion Date</th>
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<tbody>
<tr>
<td>Look into on-line elections</td>
<td>Joe Cameron</td>
<td>Jan 2003 BOD</td>
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<tr>
<td>Investigate Cincinnati as a potential RETEC location</td>
<td>Scott Heitzman</td>
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<td>Investigate San Antonio as a potential RETEC location</td>
<td>Tim Reilly</td>
<td>Jan 2003 BOD</td>
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<td>Develop an outline of the job requirements for the ANTEC and RETEC Chairs</td>
<td>Bruce Mulholland</td>
<td>Jan 2003 BOD</td>
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<tr>
<td>Coordination of a team to review conference revenue split proposal for co-sponsored conferences.</td>
<td>Bruce Mulholland</td>
<td>Jan 2003 BOD</td>
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Next Meeting Date: September 30, 2002 – Royal York Hotel, Toronto, ON

Respectfully submitted,

Sandra Davis
Secretary, BOD