Attendance

Present:
Aumann, Scott
Balthazar, Earl
Brannon, Kathryn
Button, Hal
Cameron, Joe
Charvat, Bob
Davis, Sandra
Ehr, Sharon
Figiniak, Jim
Goldstein, Steve
Heitzman, Scott
Johnson, Dave
Kennedy, Howard
Ladson, Jack
Lavieri, Frank
Morales, Cesar
Mulholland, Bruce
Paisner, Marty
Parker, Barbara
Phillips, Tracy
Przybylski, Jamie
Rachal, Tom
Rangos, George

Absent:
Reid, Austin
Reid, Sharyl
Reinicker, Roger
Smeltzer, Ann
Stengel, Don
Suthers, Johnny
Tucker, Ed
West, Brian

Guests:
Trinklein, Bob
Belcher, Teri

Upcoming Board Meetings:

2008 ANTEC  Milwaukee, WI  TBD
2008 Summer  August 2008
AGENDA- Distributed by Sharyl Reid (Chair)

Society of Plastics Engineers - Color and Appearance Division
RETEC 2007 Board of Directors Meeting
The Pecan Room at the Hyatt Regency in San Antonio, TX
October 3, 2007 @ 8:00am (Wednesday)

Breakfast will be available ~7:30am and the meeting will begin at 8:00am sharp so that we can get through the agenda and everyone can catch their flights to return back home. Lunch will be served between 11:30am & 11:45am.

Opening remarks and welcome - Sharyl Reid
Secretary’s report - Earl Balthazar
Treasurer's report - Bruce Mulholland
Councilor's report - Austin Reid

ANTEC Technical Program Chair - Bruce Mulholland
ANTEC 2007 (Cincinnati) - Scott Heitzman / Kathryn Brannon
ANTEC 2008 (Milwaukee, WI) - Ann Smeltzer / Marty Paisner
ANTEC 2009 (San Antonio, TX) - Roger Reinicker / Tracy Phillips
ANTEC 2010 (Orlando, FL) -

RETEC Technical Program Chair - Sandy Davis
RETEC 2007 (San Antonio, TX) - Jim Figaniak / Austin Reid
RETEC 2008 (Detroit, MI) - Bruce Mulholland
RETEC 2009 (Savannah, GA) - Scott Aumann
RETEC 2010 (Nashville, TN) - Brian West

Education Committee - Bob Charvat
Newsletter Committee - Barb Parker/Sharyl Reid
CAD Website Committee - Joe Cameron/Tracy Phillips/Sharon Ehr
Endowment Committee - Johnny Suthers

Awards Committee - Steve Goldstein
Color Advisory Group - Brian West
Public Interest Committee - Kathryn Brannon
Membership Committee - Roger Reinicker
International Committee - Brian West
Museum Committee - Bob Charvat
Division/Section Technical Resource Committee - Steve Goldstein

Old Business - All

New Business - All
**Opening/Welcome** (Sharyl Reid)
S. Reid welcomed everyone to the meeting and introduced guests: Past Chair Bob Trinklein and CAD member Teri Belcher

**Secretary’s Report** (Earl Balthazar)
- BOD contact list passed around for updates and corrections.
- Meeting attendance roster circulated.
- Approval of the minutes from the August 2007 BOD meeting was requested. There was a motion by J. Suthers to accept the minutes, seconded by S. Goldstein. Motion passed.

**Treasurer’s Report** (Bruce Mulholland)
- The June 30, 2007 treasurer’s report was reviewed last meeting and the final version circulated to all board members via the Summer BOD meeting minutes. Request for board approval made. Motion to approve made by E. Balthazar, seconded by A. Reid.
- 2007 Annual financial report* reviewed. Audit review committee has reviewed and approved. Motion made by S. Reid to approve. Seconded by S. Goldstein. Motion passed.
- August 31, 2007 Treasurer’s Report* reviewed. Balance at $102,080.67. Motion made by J. Figaniak to approve. Seconded by J. Ladson. Motion passed.

*See attachment 2 for complete reports.

**Councilor’s Report** (Austin Reid)
Due to Council meeting scheduling conflict with RETEC, Dr. Bennett Chin with Techmer PM served as proxy. His report is attached along with the Council Summary provided by Susan Oderwald.

*See attachment 3 for complete report.

**ANTEC Technical Program Committee** (Bruce Mulholland)

**ANTEC 2008 (Milwaukee, WI)** – Ann Smeltzer, Marty Paisner (vice chair)
- Technical papers: 9 firm, 2 possible. December 3rd paper submission deadline.
- May 6th session at Hilton Milwaukee.
- Matrix meeting scheduled for Jan 23rd.
- BOD meeting location and schedule to be determined.

**ANTEC 2009 (San Antonio, TX)** – Roger Reinicker, Tracy Phillips (vice chair)
- No action to report.

**ANTEC 2010 (Orlando, FL)** - Jim O’Dwyer, S. Reid (vice-chair)
- No action to report.

**ANTEC 2011 (Boston, MA)**
- No action to report.

**RETEC Technical Program Committee** (Sandra Davis)

**RETEC 2007 (Hyatt Regency San Antonio)** Sep 30 - Oct 2, 2007 - Jim Figaniak, A. Reid (vice-chair)
- Successful RETEC. Hotel good. Good venue.
- 383 attendees. 10 no-shows. 28 on-site registrants.
- Some A/V technical issues. Discussion of possible solutions. Bruce brought up the Moderator Manager concept to capture issues and manage solutions. Tabled for discussion under new business.
- Tabletop layout and traffic flow was good. 56 tabletops.
• Golf Outing had 54 players.
• Fun walk/run had 38 participants.
• Jim was given a round of applause for his conduct of the RETEC.

**RETEC 2008 (Hyatt Dearborn, MI) w/DCC** Sept 21-23, 2008 - Bruce Mulholland, K. Brannon (vice-chair)
- Theme: Driving Color into the Next Decade.
- F. Lavieri and J. Cameron are the Technical Program Chairs.
- H. Kennedy handling registration.
- Lots of interest in presenting a paper at this conference. Will be able to pick and choose. Question came up on presenting the same paper at both ANTEC and RETEC. Consensus opinion is that this is not something we want to allow.
- There will be a short wine and cheese reception in tabletop area on Monday evening as a networking opportunity for local attendees who might not come to the Sunday opening reception. An increase of tabletop rate to $900 will support the cost.
- Exhibit only registration level being considered.
- Bruce has visited hotel. New contact.
- A golf outing is being considered, but DCC or local SPE section will need to put on.
- Logo design and giveaways are being developed.

**RETEC 2009 (Hyatt Savannah, GA)** Oct. 18-20, 2009 – Scott Aumann, Earl Balthazar (vice-chair)
- Theme: Value of Color.
- Preliminary logo has been developed.
- Hotel contract signed. Alternate hotel still up in the air. Plenty of choices. Since Winter 2008 BOD meeting is in Savannah a further review can be made.
- S. Davis suggested that we review Hyatt contract versus our experience at San Antonio.

**RETEC 2010 (Nashville, TN)** Sept 12-14, 2010 – Brian West, Austin Reid (vice-chair)
- Change in format planned.
- Topcon bid paperwork submitted to ISPE for approval.
- Hotel contract review needed.
- Some questions from ISPE on early date of this conference.

**RETEC 2011 (Chicago, IL)** – Sharon Ehr, Steve Esker (vice-chair)
- Met with board of the local Chicago section.

**Education Committee** (Bob Charvat, Jamie Przybylski)
- Terra report:
  - Distance learning going global.
  - New dean from industry at Terra.
  - Working on improving visibility of Terra program.
  - Ferris State lecture course in their operation. Delayed.
  - CE credits for seminars. Schools have agreed. Process needs to be finalized.
- Sections/Divisions color presentation given during RETEC sessions. Discussion of control of the presentation to avoid unapproved modifications. Jack Ladson will be the gatekeeper.
- Career clearinghouse not active.
- Graduate of Terra program at Teknor and doing well
- An inquiry on the content of the Terra Program has been made by Texas State Technical College. Bob and Jamie have been asked to follow up.

*See attachment 4 for full Education Committee Report.*

**Newsletter Committee** (Barb Parker/Sharyl Reid)
- Barb will not be running for the BOD next year. Jamie will work with Barb on succession for position.
• There is no longer a newsletter award being given by ISPE, but is still part of Pinnacle as member communication tool.
• Review of changes to delivery method continues. Initial report had noted costs of $5,400 for postal delivery of the newsletter versus $700 for e-delivery.
• Final vote on change to delivery method will be made in January.

CAD Web-Site (Joe Cameron)
• Joe thanked the BOD for the Outstanding Achievement Award given to the Website Committee for their work on the revamp and update of the site.
• Refinements to website continue.
• Asked for RETEC 2007 report for addition to website.

Endowment Committee (Johnny Suthers)
• Scholarship - 10 applications 5 recipients. Funds distributed to schools.
• New application form.

Awards Committee (Steve Goldstein)
• Terry Golding received the CAD 2007 HMS Award earlier this year.
• The list of awards given at the Awards luncheon will be sent to Howard for Pinnacle application.
• E. Balthazar will send information to Howard on the venue where the CAD color presentation was recently given.

Terry Golding Outstanding Achievement Award
• Web-site committee received this award at the RETEC 2007 Awards Luncheon.

Fellow of the Society
• B. Mulholland has spoken to Bill Longley and he is interested in pursuing. Still a member. Bruce is working on application. Sponsors: B. Charvat

See attachment 5 for complete Awards Committee Report.

Color Advisory Group (Brian West)
• There are no updates to report.

Public Interest Committee (Kathryn Brannon)
• Review of initial survey results. 85 respondents.

Membership Committee (Roger Reinicker)
• Currently there are 1202 active members. 327 on suspended list.
• Earl and Roger will map the membership to determine concentration. This will help in deciding proposal for site of RETEC 2012.

Membership Report is attached as Attachment 6.

International Committee (Brian West)
• Europe doing fine. No contact in the Orient, but rumor of interest. India could be a possibility. Brian will explore.
• Literature in Spanish would be a benefit. Cesar will join committee. He feels that a Spanish language website could drive interest.

Plastic Museum Committee (Bob Charvat)
• Project on the shelf due to other priorities.

See notes in his attached Education Report.
Division/Section Technical Resource Committee (Steve Goldstein)

- Lots of interest in giving the color presentation.
- Steve would like to get presentation on the website.
- Content control and delivery method discussed again. The greatest concern is that in its present PowerPoint format the presentation could be modified without notification or permission. It was suggested that a gatekeeper was necessary in order to ensure that CAD maintained control over the presentation. B. Charvat volunteered to handle, but after an off-line discussion between several of the concerned parties J. Ladson assumed responsibility for handling any requested annotation of the presentation and developing a satisfactory delivery method.
- Next course? Minimal response on Steve's request for next topic. He will send the request again.

Long Range Planning Committee

- Nothing to report.
- Meeting planned for Winter BOD.

Old Business (ALL)
Reviewed and updated existing action item list. (Attachment 1)

New Business (ALL)

- A. Smeltzer suggested that a business card be created with complete CAD information.
  - Motion to create business cards, spending up to $500.00, made by T. Phillips, seconded by D. Johnson. Approved. Prototype in January.
- Sharyl - Consider nominations for next incoming secretary to be taken at Winter BOD meeting.
- T. Rachal will meet with members of the Building and Construction SIG in formation at Vinyltec. Joint technical session with CAD a possibility in Milwaukee.
- Bruce – Presentation/discussion of proposed operating rule change regarding BOD member absences. Same thresholds. Excused absences revamped/expanded. A suspended member status is proposed. Quorum rules (section 1-B) changed to factor in suspended members, so as to allow the board to conduct business. Proposal tabled for implementation until January. Proposal attached as Attachment 7
- Joe will be posting best paper winners on website. He also has plenty of pictures from this RETEC to post.
- Bruce – Need for a Moderator Manager position to capture and resolve issues that we run into in our technical sessions. Will also handle moderator assignments and coordination for future RETECs and ANTECs. S. Heitzman has agreed to handle. J. Suthers will help out.
- T. Phillips - Archive CD project not dead. All CAD papers scanned for inclusion. Going to Omnipress.
- T. Phillips - Tag-Line project. Winner announcement postponed. Several potential conflict issues with mark were found. Trademark search results reviewed. Decision made by full board to proceed with original choice: “Coloring the World of Plastics”. Tracy will contact Leslie Kyle regarding the next steps.
- Jack – Moderator/speaker issues. Breakfast issues. Expects that the moderator manager will handle in future. There is a moderator guideline document available and needs to be used.
- Jack – NTF content issue. Quality of presentations being given is seriously lacking if “new technology” is the goal. Discussion tabled until January so S. Davis can participate.

Next Meeting (Sharyl Reid)

- Next meeting will be held in Savannah, GA on the 28th and 29th of January 2008 at the Hyatt. Details on ANTEC meeting will be announced when available after Matrix meeting.

It was moved, seconded and accepted that the meeting be adjourned

Respectfully Submitted,
Earl Balthazar
CAD BOD Secretary 2007 - 2008
### OPEN ACTION ITEMS:

<table>
<thead>
<tr>
<th>From RETEC 2007 CAD BOD Meeting</th>
<th>Assigned to</th>
<th>Due</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>RETEC report to J. Cameron for addition to Website</td>
<td>J. Figaniak</td>
<td>Winter 2008</td>
<td></td>
</tr>
<tr>
<td>Geographical mapping of member locations</td>
<td>R. Reinicker, E. Balthazar</td>
<td>Winter 2008</td>
<td></td>
</tr>
<tr>
<td>CAD business card prototype</td>
<td>A. Smeltzer</td>
<td>Winter 2008</td>
<td></td>
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<th>From Summer 2007 CAD BOD Meeting</th>
<th>Assigned to</th>
<th>Due</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete further review of results of member survey</td>
<td>K. Brannon, J. Ladson</td>
<td>Winter 2008</td>
<td>Jan 2008</td>
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</table>

<table>
<thead>
<tr>
<th>From ANTEC 2007 CAD BOD Meeting</th>
<th>Assigned to</th>
<th>Due</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Send the BOD members the web link to order embroidered golf shirts with the new SPECAD logo.</td>
<td>S. Ehr</td>
<td>Winter 2008</td>
<td></td>
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<table>
<thead>
<tr>
<th>From January 2007 CAD BOD Meeting</th>
<th>Assigned to</th>
<th>Due</th>
<th>Status</th>
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<tbody>
<tr>
<td>Present the ‘Colorants for Plastics’ presentation for the upcoming ISPE web seminar</td>
<td>J. Ladson</td>
<td>Summer 2008</td>
<td>Implementation deferred</td>
</tr>
<tr>
<td>Email a list of possible topics for the next project for the Division/Section Technical Resource Committee to the BOD.</td>
<td>S. Goldstein</td>
<td>Winter 2008</td>
<td>In progress</td>
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</table>

<table>
<thead>
<tr>
<th>From RETEC 2006 CAD BOD Meeting</th>
<th>Assigned to</th>
<th>Due</th>
<th>Status</th>
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<tbody>
<tr>
<td>Upright the logo on the CAD website.</td>
<td>Joe Cameron</td>
<td>Winter 2008</td>
<td>In progress</td>
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</table>

<table>
<thead>
<tr>
<th>From Winter 2006 BOD Meeting</th>
<th>Assigned to</th>
<th>Due</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepare proposal for membership outreach committee with purpose to better utilize Newsletter and Website to promote membership</td>
<td>Joe Cameron, Tracy Phillips</td>
<td>Winter 2007</td>
<td>Done – See communications plan.</td>
</tr>
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<table>
<thead>
<tr>
<th>From RETEC 2004 BOD Meeting</th>
<th>Assigned to</th>
<th>Due</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Can you gain Continuing Ed credits for Mr. Charvat’s Color Seminars?</td>
<td>Charvat</td>
<td>Winter 2008</td>
<td>In progress</td>
</tr>
</tbody>
</table>
SOCIETY OF PLASTICS ENGINEERS ANNUAL FINANCIAL REPORT
COLOR AND APPEARANCE DIVISION

Annual Financial Report for Period Beginning July 1, 2006 to June 30, 2007

<table>
<thead>
<tr>
<th>Starting Balance on July 1st</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>(cash, checking, savings, investments)</td>
<td>(1) $351,470.72</td>
<td>$351,470.72</td>
<td>0.00</td>
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</table>

### INCOME

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
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<tbody>
<tr>
<td>SPE Rebate</td>
<td>0.00</td>
<td>0.00</td>
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</tr>
<tr>
<td>Interest &amp; Dividends</td>
<td>1,237.21</td>
<td>230.00</td>
<td>1,007.21</td>
</tr>
<tr>
<td>Monthly Meetings</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Board Meetings</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>RETECC Receipts</td>
<td>81,597.73</td>
<td>60,000.00</td>
<td>21,597.73</td>
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<tr>
<td>Educational Programs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Newsletter/Web-site Sponsorships</td>
<td>10,340.00</td>
<td>12,000.00</td>
<td>(1,660.00)</td>
</tr>
<tr>
<td>Holiday Party</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Golf Outing</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Spouses Night</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Contributions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other: Transfer from Endowment Fund</td>
<td>38,090.00</td>
<td>38,090.00</td>
<td>0.00</td>
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<tr>
<td>Other: Endowment Fund Investment Distribution:</td>
<td>35,395.54</td>
<td>35,395.54</td>
<td>0.00</td>
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<tr>
<td>Other: From ANTEC (ANTSC)</td>
<td>1,234.87</td>
<td>1,234.87</td>
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<tr>
<td>Total Income (add items 2-15)</td>
<td>97,349.25</td>
<td>87,123.06</td>
<td>10,226.19</td>
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<tr>
<td>Total Funds Available (1 + 16)</td>
<td>949,879.57</td>
<td>849,602.72</td>
<td>99,276.85</td>
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### EXPENSES

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
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<tbody>
<tr>
<td>General Office Expenses</td>
<td>1,593.00</td>
<td>1,200.00</td>
<td>393.00</td>
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<tr>
<td>Internally Meetings</td>
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<td>Board Meetings</td>
<td>10,235.91</td>
<td>11,080.00</td>
<td>844.09</td>
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<td>RETECC (send money)</td>
<td>0.00</td>
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<td>Educational Programs (Internet)</td>
<td>7,865.75</td>
<td>3,500.00</td>
<td>4,365.75</td>
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<tr>
<td>Newsletter/Printing/Mailing (4 issues)</td>
<td>14,386.95</td>
<td>14,900.00</td>
<td>(513.05)</td>
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<td>Holiday Party</td>
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<tr>
<td>Golf Outing (ante-RETEC)</td>
<td>0.00</td>
<td>0.00</td>
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</tr>
<tr>
<td>Spouses Night</td>
<td>0.00</td>
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</tr>
<tr>
<td>Awards</td>
<td>2,199.00</td>
<td>3,500.00</td>
<td>1,301.00</td>
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<tr>
<td>Scholarships/Grants</td>
<td>33,026.00</td>
<td>29,065.00</td>
<td>3,961.00</td>
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<tr>
<td>ANTEC Expenses</td>
<td>3,437.57</td>
<td>3,050.00</td>
<td>387.57</td>
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<td>Cancellations</td>
<td>0.00</td>
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<tr>
<td>Other: Student Travel</td>
<td>1,997.70</td>
<td>2,000.00</td>
<td>(2.30)</td>
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<tr>
<td>Other: Chairperson's Discretionary Fund</td>
<td>393.29</td>
<td>500.00</td>
<td>(106.71)</td>
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<td>Other: Miscellaneous</td>
<td>420.00</td>
<td>540.00</td>
<td>(120.00)</td>
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<td>Total Expenses (add lines 18 - 33)</td>
<td>347,840.36</td>
<td>372,253.00</td>
<td>(24,412.64)</td>
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<td>Ending Balance (Line 17 minus Line 34)</td>
<td>341,476.50</td>
<td>335,149.72</td>
<td>6,326.78</td>
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### Allocation of Funds on Line 35
- Checking account (A) $3,388.42
- Savings account (B) $3,000.45
- Investments (C) $7,538.83
- Endowment (D) $3,123,735.50
- TOTAL (G) $421,476.50

(Amount on Line G should equal amount reported on Line 35)

Distributing: Copy to SPE Executive Office by November 15th.
Copy to Sections/Division Board of Directors
**Color and Appearance / SPE**

Treasurer’s Report
August 31, 2007

**TOTAL BEGINNING BALANCE as of 07/01/07**

<table>
<thead>
<tr>
<th>Source</th>
<th>Type</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Fifth/Third Bank</td>
<td>July interest</td>
<td>$46.93</td>
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<tr>
<td>Vanguard</td>
<td>July interest</td>
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<td>Fifth/Third Bank</td>
<td>August interest</td>
<td>$44.64</td>
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<td>Vanguard</td>
<td>August interest</td>
<td>$328.81</td>
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<tr>
<td>Endowment Fund</td>
<td>Transfer to SPE</td>
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**TOTAL DEPOSITS**

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<th>Checks</th>
<th>Purpose</th>
<th>Amount</th>
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<tr>
<td>261</td>
<td>Washelate</td>
<td>$277.56</td>
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<tr>
<td>262</td>
<td>Trac Funtional</td>
<td>$2,059.00</td>
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<tr>
<td>263</td>
<td>Tracudal</td>
<td>$1,158.56</td>
</tr>
<tr>
<td>264</td>
<td>Cuman Center (CostCon)</td>
<td>$4,080.54</td>
</tr>
<tr>
<td>265</td>
<td>Trac Roto (Romea)</td>
<td>$4,090.55</td>
</tr>
<tr>
<td>266</td>
<td>Cuman Center (Louviett)</td>
<td>$3,080.00</td>
</tr>
<tr>
<td>267</td>
<td>TCM Community College (Cleareon)</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>268</td>
<td>University of Western Ontario (Rena scholarships)</td>
<td>$4,000.00</td>
</tr>
</tbody>
</table>

**TOTAL EXPENSES:**

$25,384.50

**TOTAL ENDING BALANCE:**

$107,086.67

**PENDING EXPENSES:**

**BALANCE AFTER PENDING EXPENSES:**

$107,086.67

Respectfully submitted by Bruce Mathiessen.
Councilor’s note: My heartfelt thanks to Dr. Bennett Chin of Techmer PM for serving as our Proxy for the Council Meeting in Irvine.

**Council Summary**

This summary is intended to help you review the highlights of the Council Meeting held in Irvine, California, on September 29, 2007.

The meeting was called to order by SPE President Vicki Flaris. President Flaris honored Councilor Scott Peters of the Mold Making and Mold Design Division for his induction into the Plastics Pioneers Association. Mr. Peters was also honored by his Division as Mold Designer of the Year. President Flaris also announced that SPE Vice President James Griffing has been named a Fellow of the Boeing Corporation.

Executive Director Susan Oderwald reported that SPE has been working on a number of new initiatives and programs in response to the findings of the all-member value survey that was completed earlier this year. The New Technology Committee has agreed to support SPE’s efforts to produce a New Technology Symposium on a variety of topics in Philadelphia early next November. We are also working with the new Biopolymers SIG and the Plastics Environmental Division to develop a Green Building Symposium in the near future.

Past President Lance Neward gave an informative report on Parliamentary Procedure in which he explained the importance of Robert’s Rules of Order.

**Budget**

The major Council action was the approval of the 2008 calendar-year budget. A full write-up on the budget was distributed to Councilors and to all Section and Division Board members in preparation for this meeting. The budget that was approved calls for gross income of $5,495,000, direct expenses of $3,331,750, staff & overhead expenses of $2,086,850 and a net income of $76,400. Council approved the budget unchanged from the original presentation. A full area-by-area presentation of this budget is available to Section and Division Board members at: [http://extranet.4spe.org/council/index.php?dir=Fall%202007%20Council%20Meeting/](http://extranet.4spe.org/council/index.php?dir=Fall%202007%20Council%20Meeting/).

**Awards and Recognition Programs:**

**Fellow and Honored Service Member Programs**

Applications for the Fellow-of-the-Society and Honored Service Member (HSM) programs are due October 20, 2007. Applications are available on the SPE website. Questions about the Fellows program can be directed to Marie Salzo or Gail Bristol. Questions relating to the HSM program should be addressed to Marie Salzo or Tricia McKnight.

**Annual Awards Program**

Applications for the SPE Annual Awards Program, recognizing excellence in business management, education, engineering technology, research, benefit to society, and overall industry contributions, are due November 15, 2007. Nominations for the Plastics Product Design Awards are due February 15, 2008; parts will be shipped to ANTEC 2008 for judging. Gail Bristol can answer questions about these awards.

**Essay Contest**

The 2008 “Wonders of Plastics” Essay contest is under way; and all SPE Sections are encouraged to work with local middle/junior high schools and senior high schools to obtain entries for the 2008 contest. Information on the contest, an entry form that can be tailored to local Sections, a copy of the timetable for the 2008 contest, and a score sheet to use in judging entries are available on the SPE website. Questions on the essay contest should be addressed to Gail Bristol.
Attachment #3: Councilor’s Report (continued)

Husky and Chase Education Awards
Applications are available online for the Husky Section Education Award and the Chase Student Chapter Award. Applications are due February 6, 2008. Questions about these two awards should be addressed to Laurie McDougal.

Pinnacle Awards
Section and Division boards should begin working on the 2008 Pinnacle Award application now, as it takes time to compile the required information for this award. Applications are available on the SPE website, and are due December 31, 2007. Questions should be addressed to Tricia McKnight.

Outstanding Student Chapter Awards
Applications are available online for the Outstanding Student Chapter Award (formerly STRETCH). Applications are due February 6, 2008. Tricia McKnight is the contact for this award.

Information on all SPE Awards is available on the SPE website at www.4spe.org/awards.

Bylaws & Policies
The Bylaws & Policies Committee submitted four new policies for consideration by Council:

- 003-Conflict of Interest
- 007-Fellow Election Committee
- 011-Unemployed Members
- 017-Election of Councilors

Council voted to approve all four policies.

K Show
The SPE Seminar program for the K-Show in Dusseldorf, Germany, will be conducted by a new slate of Seminar instructors, recruited exclusively from the European Divisions and SIGs. It is felt that an all-European core of instructors will enhance attendance at the October K-Show and get the European Seminars program off to a faster start in 2008.

The SPE Foundation
The SPE Foundation ended August with a surplus of $64,818. Expenses are on track with this year’s budget. We continue to realize less income from the dues check-off boxes, which we attribute in part to the fact that the response to the dues invoice mailing is about 3.5% less than the same time last year. The Foundation investment balance is approximately $1,592,000.

Presentations

- The Composites Division presented two checks to The SPE Foundation - $1,500 for the Harold Giles Scholarship fund and $1,000 to the general scholarship fund. Thank you, Composites Division!
- Jon Ratzlaff presented a $6,000 check from Chevron Phillips for sponsorship of SPE India’s Autoplast Conference.
Committee Meetings

Fourteen committees met prior to the Council meetings.

The following Committee/Officer Reports were given at the Council meeting:

a) Sections – H. Basso  
b) Divisions – N. Rao  
c) International – J. Ratzlaff

Sections Committee Report

The following Sections were moved from Active status to Provisional status:
- Buffalo  
- Mexico City  
- Wichita

The following Section was moved from Provisional status to Abandoned status:
- Arizona

Divisions Committee Report

Special Interest Groups

The following three Special Interest Groups were approved by Council:
- **Plastics in Building in Construction**  
  Contact: Mark Barger (markbarger@dow.com)

- **Biopolymers**  
  Contact: Doug Hirt (hirtd@clemson.edu)

- **Medical Polymers Europe**  
  Contact: Gerard McNally (g.mcnelly@qub.ac.uk)

The following SIG name change was approved by Council:
- From North American Radiation Processing to **Radiation Processing of Polymers North America**  
  Contact: Dave Kerluke (DKerluke@sterigenics.com)

International Committee Report

A discussion was held relative to changing the name and focus of the International Committee to a Strategic Growth Committee. A decision was not required at this time.

Council Committee-of-the-Whole

Dick Cameron, Chair of the Committee, conducted the meeting prior to the formal Council meeting.

The next formal Council meeting is scheduled for Saturday, January 26, 2008, in Savannah, Georgia.

SUSAN E. ODERWALD - EXECUTIVE DIRECTOR  
SEO:ms  
cc: Past Presidents, Section Presidents, Division Chairpersons, Committee Chairpersons, SPE Staff
Attachment #3: Councilor’s Report (continued)

Additional Notes from Dr. Bennett Chin, Proxy for Color and Appearance Division:

Saturday, September 29, 2007
SPE Council Meeting Notes
Irvine, California

Executive Committee evaluation project
   - Previous councilor polling/survey un-successful due to lacking response (4 out of 26)
   - Another polling to councilors to follow

Plastics Engineering Magazine
   - Continue hardcopy to 2008 and to have online version by 2009

Operating Plan
   - Decline of membership inside and outside the US
   - Plastic Engineering magazine profitability loss
   - Two new topical conference development by 2008
     - November 2007 – Nanotechnology symposium
     - Extrusion 2008
   - Redesign SPE website 1Q2008
     - This also to support of the on-line Plastic Engineering magazine
   - On-line encyclopedia
     - EUROTECH 2009
     - ANTEC 2009 @ NPE ???

Staff Report & Financial Update
   - Fully staffed e-services department
   - No extraordinary expense in last half of the year

SPE India – Autoplast 2007, India

SPE Budget Review and Vote
Ken Braney – Treasurer
Susan Oderwal – Executive Director
   - Budget – calendar year – starts January 2008
   - New Business Development
     - Encyclopedia - online
     - Special Chem partnership – archived presentations
   - Membership due increases, cost of living 3.3% to $122/yr. addition $2 to total $125/yr

Motion to approve budget, then motion changed to amend – To approve Budget and Due increases. This approved by exceeding the 2/3 requirement.

Policy Motions – Paul Andersen – EC Liaison
   - Conflict of Interest - Policy 003 Approved
   - Fellows Committee - Policy 007 Approved
   - Unemployed Member – Policy 011 Approved
   - Election of Councillor – Policy 017 Approved

ANTEC/NPE 2009 - Removal from Motion due contract issue pending
Attachment #3: Councilor’s Report (continued)

Section Committee Motions – Helen Basso

- Motion to change status of the Arizona Section from “Provisional” to “Abandoned” – Approved
- “Active to “ Provisional” for sections – Mexico City, Buffalo, and Wichita - Approved

Division Committee Motions

- Formation of the
  - Bioplastics SIG – Approved
  - Medical Polymer Europe SIG – Approved
  - Building & Construction SIG – Approved
  - Name change: Radiation Processing of North America SIG – Approved

SPE Foundation Updates

- $8,500 grant awarded to Renssealaer Polytechnic Institute
- “Why Plastics” hands-on service program for middle school students
- Foundation scholarships awarded
  - 2007 scholarship = $120,000 (32 students, and 24 schools)

- 2008 Scholarships application due Jan 15, 2008
- Fellow & Honored service member program – application due October 20, 2007
- Annual award program – application due November 15, 2007

Next Council Meeting on Saturdays, January 26, 2008 @ Savannah, GA
COLOR AND APPEARANCE DIVISION

BOARD OF DIRECTORS MEETING

October 3, 2007

San Antonio, Texas

EDUCATION COMMITTEE REPORT

EDUCATION

TERRA COMMUNITY COLLEGE

1. Terra Community College Enrollment overall is up, which is good. However, enrollment in science and technical on-site courses is not quite up to expectations. The "Distance Learning enrollment is up. 24 students are enrolled in the Distance Learning Color Course, which is the largest so far. 16 students are enrolled in the Distance Learning Plastics Introduction Course. It appears the Distance Learning Programs are a very valuable learning tool for Terra and the CAD.

2. A new significantly better computer course management program called "ANGEL" is now in place, which makes working with the internet courses much easier to handle.

3. After moving to a semester system from a quarter system along with survey data from industry, faculty and administration the courses have been successfully reworked and improved to better fit the semester time schedule.
The present and proposed courses are as follows.

### Present Coloring of Plastics Program

#### Technical Concentration

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PET1100</td>
<td>Intro to Plastics</td>
<td>3</td>
</tr>
<tr>
<td>PET1200</td>
<td>Plastic Process I</td>
<td>4</td>
</tr>
<tr>
<td>PET210</td>
<td>Plastic Process II</td>
<td>4</td>
</tr>
<tr>
<td>PET1110</td>
<td>Color Lab I</td>
<td>4</td>
</tr>
<tr>
<td>PET2200</td>
<td>Color Lab II</td>
<td>4</td>
</tr>
<tr>
<td>PET2210</td>
<td>Color Lab III (Capstone)</td>
<td>3</td>
</tr>
<tr>
<td>PET1240</td>
<td>Intro to Color</td>
<td>3</td>
</tr>
<tr>
<td>PET2320</td>
<td>Colorants</td>
<td>4</td>
</tr>
<tr>
<td>PET2310</td>
<td>Testing</td>
<td>3</td>
</tr>
<tr>
<td>PET2980</td>
<td>Co-op</td>
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#### Related

<table>
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<tr>
<th>Course Number</th>
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<tr>
<td>CIT1090</td>
<td>Computer Fund.</td>
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</tr>
<tr>
<td>QCT1010</td>
<td>Quality Control</td>
<td>2</td>
</tr>
<tr>
<td>MET1020</td>
<td>Industrial safety</td>
<td>1</td>
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<tr>
<td>CHM1100</td>
<td>Intro to Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHM1150</td>
<td>Intro to Chemistry Lab</td>
<td>1</td>
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</table>

#### General Education

<table>
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<tr>
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<tbody>
<tr>
<td>ENG1050</td>
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<tr>
<td>ENG1900</td>
<td>Tech Writing</td>
<td>3</td>
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<td>SPE2010</td>
<td>Speech</td>
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<tr>
<td>MTH1310</td>
<td>Intermediate Algebra</td>
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</tr>
<tr>
<td>MTH1150</td>
<td>Tech Math</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Social Science</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Humanities</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credit Hours: 67
Proposed Plastics Technology Program

**Technical Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PET 1100 Introduction to Plastics</td>
<td>3</td>
</tr>
<tr>
<td>PET 1240 Introduction to Color</td>
<td>3</td>
</tr>
<tr>
<td>PET 2100 Plastic Processes</td>
<td>4</td>
</tr>
<tr>
<td>PET 1110 Color Lab</td>
<td>4</td>
</tr>
<tr>
<td>PET 2310 Plastics Material Testing (Capstone)</td>
<td>4</td>
</tr>
<tr>
<td>PET 2320 Colorants</td>
<td>3</td>
</tr>
<tr>
<td>EET 1050 Electricity I</td>
<td>3</td>
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<tr>
<td>MET 1080 Manufacturing Systems</td>
<td>3</td>
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<td>MET 1020 Industrial Safety</td>
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<tr>
<td>QCT 1020 Blue Print Reading</td>
<td>3</td>
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<tr>
<td>Technical Elective</td>
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**General Education Courses**

<table>
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<th>Credits</th>
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<tr>
<td>MTH 1310 Intermediate Algebra</td>
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</tr>
<tr>
<td>MTH 1320 Intermediate Trigonometry</td>
<td>4</td>
</tr>
<tr>
<td>ENG 1050 College Composition</td>
<td>3</td>
</tr>
<tr>
<td>ENG 1900 Technical Writing</td>
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<tr>
<td>SPE 2200 Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>CHM 1010 Introduction to General Chemistry</td>
<td>3</td>
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<tr>
<td>CHM 1015 Chemistry Lab</td>
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<tr>
<td>Humanities Elective</td>
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</tr>
<tr>
<td>Social Science Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**Technical Electives (Need 3 Credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tr>
<td>MET 2200 Hydraulics</td>
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<td>PET 2200 Color Lab II</td>
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<td>MET 1130 Introduction to Machining Processes</td>
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<tr>
<td>MET 1140 Machining Lab</td>
<td>1</td>
</tr>
<tr>
<td>CAD 1100 Introduction to CAD</td>
<td>3</td>
</tr>
<tr>
<td>ROB 1010 Introduction to Robotics</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credit Hours 60

Any comments and/or suggestions should be directed to Jamie Przybylski. Please copy the Education Chair with your correspondence to Jamie.
4. (No change since last BOD meeting). This project will help Ferris State establish a color course within their Plastics/Rubber Program curriculums. This idea is quite similar to a program lecture series at Terra that has been successful for a number of years. Bob Speirs is heading the program at Ferris. He reports discussions are ongoing, but slow as he states academia is never in a hurry or has a sense of urgency.

From the last number of reports, we are still looking for!

The Terra lab is still looking for the following:

A. A spiral flow injection mold.
B. Brabender Torque Rheometer extruder system.
C. Multiple cavity color chip mold.
D. HVC Color Skill Test

COLORANT TECHNOLOGY VOLUME II.

No action since last report. Priority scheduling of other activities did not permit any new actions since our last meeting. This will continue for about another month. Volume II is essentially at a standstill since the BOD meeting in Florida. Other priorities have prevented pushing this activity.

Still experiencing more author issues. This is a very slow process at this time.

(No change from last report) I am still short s few authors! Help is still needed. I have some leads for the open chapters. Rubber has been added as a chapter. A chapter/author template is almost completed, which should aid the current authors as they complete their efforts. Hopefully, will have progress to report soon.

1. Diallyl Phthalates Thermoset
2. Elastomers Thermoset
3. Phenolics Thermoset
4. Silicones, Thermoplastics
5. Silicones Thermoset
6. Rubber

SPEAKERS LIST (BUREAU)

1. A final version is now available for local Section and other appropriate meetings focused on Coloring of Plastics. Special thanks are due to Jack Ladson and Steve Goldstein for their final touches to this work.
PLASTICS MUSEUM

No new information to report.

The Plastics Museum Project is at a standstill. A request for CAD member participation has not materialized. A sketch of a suggested display layout scheduled for presentation at this meeting has been delayed due to some unexpected priorities of the Education Chair. The sketch should be available for the next CAD-BOD meeting.

The goal is to brainstorm ideas for the museum exhibit. Ideas currently under consideration are,

- Spinning wheel color matcher (Data Int'l?)
- Computer matching display
- Opacity vs. Transparency
- Subtractive Primaries
- Spectro to measure objects
- Thermo-chromatic colors
- Electromagnetic Spectrum
- Light Booth
- Fluorescence Display
- Additive Primaries
- Black Light Display
- Refraction Colors
- Colorants in different polymers
- Camouflage colors display

COLORING OF PLASTICS SEMINARS AND OTHER ISSUES

The SPE/Color Theory Seminar scheduled during the SPE Council Meeting in California was canceled due to lack of registrations. The whole Seminar Program scheduled during the California Council meeting was poor. Meetings "Out West just do not draw attendees. SPE Staff is well aware of the their conflict with the CAD RETEC.

SPE PLASTICS ENGINEERING MAGAZINE ARTICLE

1. 1. Plastics Engineering Magazine is in the process of preparing feature articles on the many technologies and future directions of the divisions and other disciplines in the plastics industry. CAD folks have reviewed the article and a Review committee set up at HQ by George Schmitt, the chief pushes and shove for this project. The HQ Review team requested some changes to the article, which have been made and resubmitted. We will hear shortly after the Council meeting. The changes were quite extensive. The original article as reviewed and approved within the CAD is available for inclusion in the CAD Newsletter if the editor deems it appropriate.

Bob Charvat Education Chair
Awards Committee Report

Society Of Plastics Engineers, Color and Appearance Division
2007 October RETEC Meeting- San Antonio
October 3, 2007

The Awards Committee consists of Joe Cameron, Sandra Davis, Sharon Ehr, Jim Figaniac, Steve Goldstein, Dave Johnson, Bruce Mulholland, Jamie Przybylski, Roger Reinicker and Johnny Suthers. Duties of members include a commitment to attend ANTEC and RETEC and view and rate papers. This provides a sound a basis for Outstanding Paper awards. I would like to make sure everyone mentioned wants to continue on the committee and ask for anyone who wants to be added.

Terry Golding is the CAD 2007 HMS awarded earlier in the year.

The following Awards were presented 10/2/07

2006 Terry Golding Outstanding Achievement Award Sharon Ehr, Tracy Phillips and Joe Cameron
David Johnson 2006-2007 CAD Chair, Clock and lapel pin
Scott Heitzman 2007 ANTEC Co-Chair polymer Tower
Kathryn Brannon 2007 ANTEC Co-Chair polymer Tower
Scott Heitzman 2006 RETEC Chair Polymer Tower
Sharyl Reid Lapel Pin Chair

$50 gift Certificates for members completing their terms in 2007
Sharyl Reid 2006-2007 CAD Chair-elect
Tracy Phillips 2006-2007 Financial Chair
Howard Kennedy 2006-2007 Secretary

Gift Cards for the Out-going Board Members
Joe Cameron, Scott Heitzman, Johnny Suthers, Steve Fisker, Roger Reinicker, Aram Terzian, Don Stangal and Brian West

Outstanding Paper Awards(plaque and $500 honorarium)

2006 RETEC
Roger Reinicker "Back to the Basics of Organic Pigments: DPP as the Model Organic Chromophore"

2007 ANTEC
Bruce Mulholland "Effects of Additives on the Color and Appearance of Plastics"
Attachment #6: Membership Committee Report

SPE CAD Membership Report September, 2007

<table>
<thead>
<tr>
<th></th>
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<td>958</td>
<td>932</td>
<td>884</td>
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<tr>
<td>Active, other than D21</td>
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<td>303</td>
<td>327</td>
<td>334</td>
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<td>On suspended list</td>
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<td>450</td>
<td>445</td>
<td>477</td>
<td>351</td>
<td>327</td>
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</tr>
</tbody>
</table>

Repeated from last report:
The question of turnover was brought up. It is possible, using member ID numbers, to determine how many members are retained from year to year. This matrix is shown below for the years 2003 through 2007 using July member numbers. To interpret the chart, use these examples:

1. In July 2003 we had 1008 members; in July 2007 we had 1162 members. 477 members are common for the two dates or 47% of the 2003 members were still members in 2007.
2. In July 2005 we had 1163 members; 873 of these were retained from 2005.

CAD TURNOVER BY NUMBER (based on July figures)

<table>
<thead>
<tr>
<th>year</th>
<th>2003</th>
<th>2004</th>
<th>2005</th>
<th>2006</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td># in common with year listed below, left</td>
<td>1008</td>
<td>1125</td>
<td>1187</td>
<td>1183</td>
<td>1162</td>
</tr>
</tbody>
</table>

CAD TURNOVER BY PERCENTAGE (based on July figures)

<table>
<thead>
<tr>
<th>year</th>
<th>2003</th>
<th>2004</th>
<th>2005</th>
<th>2006</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td># in common with year listed below, left</td>
<td>1008</td>
<td>1125</td>
<td>1187</td>
<td>1183</td>
<td>1162</td>
</tr>
</tbody>
</table>

The numbers are remarkably consistent. About 72% of the 2003 members are retained through the end year, and figures缩水.
Proposed Operating Rules Change

From the Summer BOD meeting, Austin, Jack, Johnny and Bruce were to review the current CAD Operating Rules concerning the attendance policy. Shown below are the sections from the current edition (dated 9/05) and from a version back in 2000.

Current Operating Rules:

D. ELIGIBILITY REQUIREMENTS

Elected Board members are expected to attend all regularly scheduled BOD meetings. If a Board member will be absent, they are to notify the chairperson as soon as possible, and they are expected to complete any assignments and reports for the upcoming meeting. Failure to attend two meetings within a calendar year, or a total of four meetings during the current three year term will result in a review by the Executive Committee to determine the member’s continuance on the BOD. Absences whether business or personal count towards this eligibility requirement. An absence as a result of attending another SPE sanctioned meeting or event is considered an excused absence and does not count against the individual.

Current BOD members who are unemployed or otherwise in a situation to require financial assistance, may request financial support of the Board to attend regularly scheduled BOD meetings. These requests will be handled on an individual basis, taking into account the person’s current responsibilities and activities on the Board and the financial status of the Division. Requests for this support should be made to the chairperson, who in conjunction with the Executive Committee will make the decision to provide such support.

The Division Board of Directors may declare a Director’s seat vacant upon receipt of his resignation in writing or orally submitted at a Board meeting or to a CAD officer. The Board may declare a Director’s seat vacant whenever the Director fails to meet the eligibility requirements, or fails to perform duties, or for any other cause which in the judgment of the Board justifies removal.

From 2000:

D. ELIGIBILITY REQUIREMENTS

Elected Board members are expected to attend all regularly scheduled BOD meetings. If a Board member will be absent, they are to notify the chairperson as soon as possible, and they are expected to complete any assignments and reports for the upcoming meeting. Failure to attend two meetings within a calendar year, or a total of four meetings during the current three year term will result in automatic dismissal from the board of directors. Absences whether business or personal count towards this eligibility requirement. An absence as a result of attending another SPE sanctioned meeting or event is considered an excused absence and does not count against the individual. In the event of any threshold is reached, application for reinstatement can be made by the dismissed member to the CAD Executive Committee.
We propose the following to present to the Board at our RETEC meeting. It is a combination of the two versions above and would replace the italicized section in the current Operating Rules:

Failure to attend two meetings within a calendar year, or a total of four meetings during the current three year term will result in the Director being placed on Suspended status. Absences whether business (company) or personal count towards this eligibility requirement. Absences as a result of attending another SPE sanctioned meeting or event, another industry related tradeshow or event, or national or religious holiday restricting travel, are considered excused absences and do not count against the individual. Suspended status means the individual can attend BOD meetings, but can not make motions or vote until the suspended status has been removed. In the event either threshold is reached, application for re-instatement to full Director status must be made by the Suspended member in writing to the CAD Executive Committee. The Suspended member should include a list of activities they are involved in on the BOD and any actions they need to take to ensure they will meet the eligibility requirements going forward. Participation at meetings and involvement in activities of the BOD will be taken into consideration by the CAD Executive Committee when reviewing the application for re-instatement. For purposes of determining a quorum for a meeting of the BOD, suspended members or vacant director positions are deducted from the total number of BOD members as defined in Section 1-B.