



**SOCIETY OF PLASTICS ENGINEERS
COLOR & APPEARANCE DIVISION
Board of Directors Summer Meeting.**

Date: October 4th, 2024, CAD Board of Directors Meeting

Location: Virtual MS Teams meeting due to Hurricane Helene

Present:	Present:	Absent:
Aumann, Scott	Ryan, Mark	Becker, Doreen
Balthazar, Earl	Singleton, Cory	Drusda, Jeff
Billiter, Matthew	Smeltzer, Ann	Ladson, Jack
Carlson, Karen	Stubbs, TJ	Landazuri, Mercedes
Chin, Bennett	Tanner, Tony	Mulholland, Bruce
Coleman, Brian	Treat, Cheryl	Puckerin, Betty
Depew, Chuck	Tyler, Mark	
Esker, Steve	Williamson, Kimberly	
Figaniak, Jim		
Gehres, Christine		
Howie, Bruce		
Heitzman, Scott		
Iannuzzi, George		
Jacobs, Josh		
Onar, Unur Ege		
Prosapio, Alex		

Upcoming Winter Board Meeting:

Renaissance Tampa International Plaza Hotel, 4200 Jim Walter Blvd, Tampa, FL 33607

January 23rd, 2025

Friday, October 4th, 2024

The meeting was called to order at approximately 9:02 AM EST by Chair George Iannuzzi

There were twenty-four (27) board members present, six (6) board members absent.

Opening Remarks and SPE Anti-Trust Statement were read as follows by George Iannuzzi:

Anti-Trust statement and guidelines.

The meeting referenced above and below will be governed by the Anti-Trust Act Statement listed as follows:

SOCIETY OF PLASTICS ENGINEERS ANTITRUST GUIDELINES

It is an SPE Policy that there can be:

- 1. No discussion among members which attempts to arrive at any agreement regarding prices, terms or conditions of sale, distribution, volume, territories, or customers;**
- 2. No activity or communication which might be construed as an attempt to prevent any person or business entity from gaining access to any market or customer for goods or services or any business entity from obtaining services or a supply of goods;**
- 3. No activity or communication, which might be construed as an agreement to refrain from purchasing or using any materials, equipment, services or supplies of or from any supplier; or any other activity which violates antitrust or other applicable laws aimed at preventing unfair competition.**

Meeting Courtesy –

- Please give speakers the same courtesy you would expect.
- No sidebar conversations when others are speaking to the group.
- Cell phones silenced and or courtesy during the meeting.
- Laptops/Notebooks allowed for note taking.
- No E-Messages via any electronic devices unless relevant to the topic being discussed.

Chair George Iannuzzi welcomed the group.

Attendance recorded by Tony Tanner.

Secretary's Report – (Tony Tanner)

- Summer meeting minutes submitted via email; no adjustments needed.
 - Motion to approve – 1st Tony Tanner, 2nd Scott Aumann
 - Summer meeting notes approved (24 ayes, 0 nays).

Treasurer's Report – (Bruce Mulholland not in attendance)

- The Treasurer's report was submitted and approved during the meeting.
 - Total Assets \$1.32M
 - Ending Balance \$1.19M
- The report included financial summaries and updates on the organization's budget.
- Members expressed satisfaction with the financial status and transparency of the report.

Councilor's Report – (Doreen Becker not in attendance discussed by G. Iannuzzi)

- Council's report to be submitted later
 - The Council's report will include updates on membership statistics and trends.
 - It will address any changes in the council's activities and initiatives since the last meeting.
 - The report will also outline future goals and objectives for the council moving forward.

Committee Reports:

Site & Services Committee – (Mark Tyler)

- Mark Tyler reported that the upcoming venues for the next three years will have approximately 3,000 to 4,000 more square feet than the current year's venue.
- He mentioned that the hotel in Tampa received no damage and is operational, but there were challenges in getting people back into the hotel post-event.
- Mark Tyler also noted that there were discrepancies in banquet event orders that were resolved through meetings with hotel staff.
- Discussion on food consumption and planning for future events
 - Consider adjusting the quantity and variety of consumables based on past consumption patterns to avoid overordering and waste.
 - Evaluate the effectiveness of food offerings at events, such as snacks and meals, to ensure they meet attendee preferences and dietary needs.
 - Incorporate feedback from attendees regarding food quality and selection to improve future catering decisions and enhance overall event satisfaction.
- Confirmation of upcoming conference locations and dates
 - The next conference will be held in Cleveland from September 14 to 17, 2024.
 - Future venues include Louisville, Kansas City and Charlotte, both offering more space than the previous conference.
 - The committee is considering options for increasing participation and engagement at upcoming events.

CAD Conference Committee – (Jeff Drusda not in attendance)

- No updates as Jeff was not in attendance

Technical Program Committee – (Alex Prosapio)

Looking into guidelines for white papers/presentations

- Setting specific guidelines and standards for submission dates on papers/presentations
- Establishing guidelines for NTF
 - Selection process
 - Process flow during NTF presentations

Communications Committee – (B. Puckerin not in attendance)

- Website (Jeff Drusda as reported prior to Board Meeting)
 - Slider updates – registration changes
 - RETEC page updates
 - Changed Alfarben Torrecid logo
 - Title changes
 - Time changes
 - Updated home page posts
 - Scholarship winners added
 - Added fall newsletter flip book and PDF
 - Fall BOD Meeting
 - Added CAD BOD Summer BOD Meeting Minutes
 - Scholarship page undated
 - Is there a new video?
 - Main slider – what to add?
 - CFP?
 - ANTEC?
 - BOD Candidates?
 - Remaining Action Items
 - Conference Toolbox? arrange meeting after RETEC (October timeline)
 - get feedback from Alex
 - what tools we need to have to choose best way to proceed
 - Archive of past Newsletters – in progress
 - Complete remaining RETEC gallery uploads
 - Councilor Page
 - Need any copies of SPE Council meeting minutes (from CAD Councilors)
- Newsletter (Mark Tyler)
 - Soliciting for RETEC feedback to include in next newsletter
 - 2025 solicitation to begin end of November/early December

Remaining Action Items

- Conference Toolbox - arrange meeting after RETEC (October timeline)
 - Get feedback from Alex
 - What tools we need to have to choose best way to proceed
- Complete archive of past Newsletters

Education/Technical Resource Committee – (B. Coleman)

- Were going to play Jack Ladson's educational video, but with Jack absent were unable to at this meeting
 - Will play this short video at next meeting Jack is able to attend
 - Looking for Board feedback on educational videos

Sponsorship Committee – (Cheryl Treat)

- RETEC 2024 Tampa
 - Conference went well from a sponsorship perspective
 - One minor complaint about charging stations being old and scratched up
 - General consensus was that the sponsors were happy with the event
 - Rolling TV sponsorship on TV was very well received

Endowment Committee – (Ann Smeltzer)

- Video of scholarship winners was received well
- 2024 scholarship winners
 - \$1,500-\$4,000 per recipient (\$30K total)
 - 6 repeat, 5 new
 - 6 women, 5 men
 - 10 different states
- Exploring options of increasing scholarship amounts

Awards – (Kimberly Williamson)

- Kimberly requested grading of papers to be sent to her
 - Grading of papers is essential for evaluating the quality of submissions at the conference.
 - Kimberly requested that all attendees who graded papers send their scores to her for compilation.
 - The goal is to ensure a fair assessment and to determine award recipients based on the graded papers.
- Discussion on shifting from papers to presentations
 - The lack of submitted papers has prompted consideration of allowing presentations as an alternative format for sharing research and ideas.
 - Guidelines and rules for presentations need to be established to ensure consistency and quality in future events.
 - Engaging students and encouraging their participation may be more effective through presentations rather than traditional papers.
- Consideration of electronic grading system for papers
 - Consideration of an electronic grading system for papers may enhance efficiency and accuracy in evaluations.
 - It could facilitate real-time feedback for presenters, allowing for quicker adjustments and improvements in future submissions.

Election Committee – (George Iannuzzi)

- No Updates

Membership Committee – (J. Ladson) (READING BY G. Iannuzzi)

- Jack's membership report discussed
 - Jack's membership report indicated a total of 423 members in the color and appearance division as of July 23, 2024.
 - The membership breakdown included 1 emeritus member, 29 professionals, and 30 students.
 - Overall membership decreased by 19 members since January, with a notable drop in professional members.

International – (C. Gehres)

- Christine to attend Facoma in Germany for international outreach
 - Christine plans to attend Facoma, a polymer-focused show in Germany, to enhance international outreach.
 - She aims to engage with companies that may want to present or exhibit at future SPE events.
 - The goal is to identify potential partnerships with US-based companies that lack a strong presence in the region.

Old Business:

Old Business from Past Meetings	Assigned to	Due	Status
Create committee for brainstorming how to solicit papers from college students; Reach out to local universities to increase interest in attendance to RETEC in Tampa; send flyers if interest found	A. Smeltzer	Spring 2025	Update at Winter
Have a strategic planning discussion about future sustainability of CAD division.	G. Iannuzzi	Spring 2025	Update at Spring
How can we, as an organization, be more colorful? Or celebrate us better for our success?	S. Aumann	Fall 2025	Ongoing
Recover Funds from Terra State Univ	B. Mulholland	Winter 2025	Ongoing

New Business

- Add discussion on selling attendee contact information to winter meeting agenda (George I.)
- Reach out to past attendees who didn't attend this year to understand reasons (Mark T.; Site & Services)
- Reach out to companies that didn't exhibit this year to understand reasons (Mark T.; Site & Services)
- Follow up with companies that sponsored in 2023 but not in 2024 to understand reasons (Scott A./Cheryl T.; Sponsorship)

Motion to adjourn @ 12:12pm

- 1st – Alex Prosapio
- 2nd – Cheryl Treat

- Meeting Adjourn- Passed
- Approved meeting ended 12:12pm

Minutes Respectfully Taken by:
Tony L Tanner
CAD BOD Secretary